



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**TRANSPORTATION & TRAFFIC REVIEW COMMITTEE MEETING
IN PERSON AND VIA ZOOM
THURSDAY, SEPTEMBER 10, 2026 – 2:00 PM
CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

Chairperson Director Navin called the meeting to order at 2:00 p.m.

2. Roll call

Members Present: Chairperson Director Navin, Superintendent Williamson, Council Representative Jaeckel, Police Chief Bump, City Electrician Nick Armstrong, Citizen Member Gray, and City Engineer Andy Burt. Absent: Citizen Member Maas and School Representative Moehling. Also present: Manager Houseman and Public Relations Executive Assistant Weihert.

3. Approval of Minutes

- a. Review and possible action relating to the **minutes of the March 26, 2026, Transportation and Traffic Review Commission meeting** (Weihert, Public Relations Executive Assistant)*
Motion to approve the minutes of the March 26, 2026, meeting made by Bump and seconded by Williamson. Motion carried.

4. Parking Requests

None.

5. Speed Limit Reviews

None.

6. Traffic Signal Reviews

None.

7. Miscellaneous

- a. Review and possible action relating to a request for pedestrian crossing signage at the intersections of N. High St. and N. Fourth St. and N. Third St. and Jefferson St.*
Chairperson Director Navin stated that the City received a resident request for enhanced pedestrian crossing signage at the intersections of N. High Street and N. 4th Street and N.

3rd Street and Jefferson Street. The resident noted that existing pavement markings alone do not provide sufficient visibility to approaching motorists and requested additional pedestrian crossing signage, preferably including illuminated or flashing features.

Following receipt of the request, staff conducted a field review of both locations. Both crossings are located on busy collector streets carrying a significant amount of through traffic. Based on the roadway characteristics, existing crosswalks, and visibility of the crossings to approaching motorists, staff agrees that additional pedestrian crossing signage is appropriate.

Staff recommends installation of standard MUTCD-compliant pedestrian warning signs and supplemental plaques, which would represent a relatively minor expense of less than \$1,500. The work could likely be completed using existing City sign maintenance resources, with costs primarily consisting of sign panels, posts, mounting hardware, and staff installation time. Staff recommends completing the standard signing improvements first before incurring the additional cost associated with active warning devices.

Williamson moved, seconded by Armstrong, to approve the installation of MUTCD-compliant advance and at-crosswalk pedestrian warning signage at the identified locations in the staff report. Motion carried.

b. Review and possible action relating to a request for a Rapid Flashing Beacon (RFB) at the Glacial River Trail crosswalk on Sherman Avenue W.

Chairperson Director Navin stated the City received a traffic review request from a resident concerning pedestrian and bicyclist safety at the Glacial River Trail crossing of Sherman Avenue W. The crossing is located between the Festival Foods parking lot and the trail bridge. The request describes several instances in which motorists traveling toward downtown reportedly failed to see or yield to people using the crossing. The applicant specifically requested that the City install pedestrian-activated flashing lights similar to the Rectangular Rapid-Flashing Beacons, or RRFBs, used at other crossings in the City.

Staff recommends that the Transportation and Traffic Review Committee take the following action:

1. Request staff complete a focused evaluation of the Glacial River Trail crossing at Sherman Avenue, including vehicle speeds and volumes, pedestrian and bicycle activity, nighttime visibility, crash history, pavement markings, warning signs, parking, lighting, and accessibility.
2. Request staff complete routine or lower-cost maintenance improvements identified during the evaluation, including pavement-marking refreshment, sign maintenance, vegetation removal, and/or correction of visibility obstructions, subject to available operating funds.
3. If the evaluation supports installation of a Rectangular Rapid-Flashing Beacon, request staff prepare a compliant design, detailed cost estimate, and proposed

funding plan for separate consideration and approval by the City Council before equipment is purchased or installed.

Bump stated doing a study at that crossing is the right move to make sure an RRFB is the right option.

Williamson said because it's an uncontrolled intersection separate from the controlled intersection in can be confusing for drivers and further study is a good idea.

Navin stated that getting the data to back up any decision made at the location is important.

Jaeckel moved, seconded by Bump to recommend staff take the actions recommended in the staff report. Motion carried.

8. Transit Items

None.

9. Safe Routes to School

None.

10. Adjournment

Bump moved to adjourn, seconded by Armstrong. Motion carried.

Meeting adjourned at 2:11 p.m.

Respectfully submitted by
Sarah Weihert,
Public Relations Executive Assistant