



**LICENSE COMMITTEE MEETING
 IN PERSON AND VIA ZOOM
 TUESDAY, MAY 28, 2024 – 4:15 PM
 CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

President Lescohier called the meeting to order at 4:15 pm.

2. Roll call

Present: Cm. Jaeckel, Cm. Schultz and President Lescohier. Also present: City Manager and City Clerk/Treasurer.

3. New Business

- a. *Review and possible recommendation to the City Council relating to **Alcohol Beverage License Applications** for the licensing period of July 1, 2024 through June 30, 2025. (Ebbert, Clerk/Treasurer/Finance Director)*

Clerk Ebbert reviewed the different types of Alcohol Licenses, allowances for consumption location and quotas. The current fees are the maximum allowed by State Statute which provides a revenue of \$25,700. The table provided lists the quota and any license availability.

<u>License</u>	<u>Quota</u>	<u>Licenses Issued</u>	<u>Licenses Available</u>
"Class A" Intoxicating Liquor	16 - 1 per 750 residents	16	0
Class "A" Fermented Malt	17 - 1 per 750 residents	16	1
"Class B" Intoxicating Liquor	25 - 1 per 500 residents	25	0
RESERVE	4 - \$10,000 one-time fee	4	0
"Class B" Intoxicating Liquor			

Clerk Ebbert commented on any changes amongst the submitted applications.

Cm. Schultz moved, seconded by Cm. Jaeckel to recommend the City Council approve the Alcohol License Applications for the licensing period of July 1, 2024 to June 30, 2025 contingent upon all monies owed to the City are paid prior to license issuance by the City

Clerk. Motion carried.

- b. *Review and possible recommendation to the City Council relating to **Cigarette, Tobacco and Electronic Vaping Device Retail License Applications** for the licensing period of July 1, 2024 through June 30, 2025. (Ebbert, Clerk/Treasurer/Finance Director)*

Clerk Ebbert stated that previous to March 6, 2024, a retailer selling only electronic vaping devices did not need any retail license for those products. With approval of Act 73, these retailers will need the same retail license cigarette and tobacco product retailers hold now. A current cigarette and tobacco license holder will not need any new license to lawfully sell electronic vaping devices. An electronic vaping device is a device that may be used to deliver any aerosolized or vaporized liquid or other substance for inhalation, regardless of whether the liquid or other substance contains nicotine and includes:

- e-cigarette
- e-cigar
- e-pipe
- vape pen
- e-hookah
- component, part, or accessory of the device
- liquid or other substance that may be aerosolized or vaporized by such device.

The Department of Revenue revised their application for the July 1st license renewal period. There are two applications still outstanding, Family Dollar and Hemp 1848. Cigarette licenses are not required to be approved by City Council, therefore should an application be submitted in June, there should be time for license issuance.

Cm. Jaeckel moved, seconded by Cm. Schultz to recommend the City Council approve the Cigarette and Tobacco Products Retail License Applications for the licensing period of July 1, 2024 to June 30, 2025 contingent upon all monies owed to the City are paid prior to license issuance by the City Clerk contingent upon applications submitted by Hemp 1848 and Family Dollar Store. Motion carried.

4. Adjournment

Cm. Schultz moved, seconded by Cm. Jaeckel to adjourn. Meeting adjourned at 4:29 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director