



**POLICE AND FIRE COMMITTEE MEETING
IN PERSON
TUESDAY, JUNE 4, 2024 – 4:00 PM
CITY HALL – SECOND FLOOR**

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of Minutes**
 - a. Review and possible action relating to the **minutes of the May, 13 2024 Police and Fire Commission meeting.**
- 4. New Business**
 - a. The Police and Fire Commission may consider a motion to convene in closed session pursuant to State Stat. §19.85(1)(c) to consider employment, promotion, compensation, or **performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility**
 - b. Review and possible action relating to the promotion of the **top candidate from the eligibility list** for the Fort Atkinson Fire/EMS Department Captain position (Peterson)
 - c. Review and possible action relating to the appointment of top candidate(s) from the Fire/EMS Department recruitment process for **Firefighter/Paramedics and/or Firefighter/AEMTs** (Peterson)
 - d. Review and possible action relating to the Establishment of an **Eligibility List** to fill future vacancies for Firefighter/Paramedics and/or Firefighter/AEMTs (Peterson)
- 5. Adjournment**

Date Posted: May 30, 2024

CC: Police & Fire Commission Members: Chairperson Philip Jones, Jeanne Delacruz-Raub, Dick Schultz, Russell Turk, and Megan Hartwick; City Manager, Interim Fire Chief, Police Chief, City Council; News Media

Notice is hereby given that a majority of the Fort Atkinson City Council may be present at this meeting at the location and time indicated above to gather information about any subject matters on this agenda over which they have decision-making responsibility. This may constitute a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d. 553, 494 N.W.2d 408 (1993), and must be noticed as such although the City Council will not take any formal action at this meeting.

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**POLICE AND FIRE COMMITTEE MEETING
IN PERSON
MONDAY, MAY 13, 2024 – 3:00 PM
CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

Chairperson Jones called the meeting to order at 3:00 pm.

2. Roll call

Present: Commissioners Hartwick, Raub, Schultz and Chairperson Jones. Also present: City Manager, City Clerk/Treasurer, Fire Chief.

Excused absence: Cm. Turk.

3. Approval of Minutes

*a. Review and possible action relating to the **minutes of the April 25, 2024 Police and Fire Commission meeting.***

Cm. Schultz moved, seconded by Cm. Hartwick to approve the minutes of the April 25, 2024 Police and Fire Commission meeting. Motion carried.

4. New Business

*a. Review and possible action relating to the **appointment of the top candidate for the Division Chief position for the Fort Atkinson Fire/EMS Department (Peterson)***

Chief Peterson discussed the process to fill the position for Division Chief.

Cm. Schultz moved, seconded by Cm. Raub to approve the appointment of the top candidate, Robert Allard, for the Division Chief position for the Fort Atkinson Fire/EMS Department. Motion carried.

*b. Review and possible action relating to the **appointment of the top candidate for the Captain position at the Fort Atkinson Fire/EMS Department (Peterson)***

Cm. Hartwick moved, seconded by Cm. Schultz to approve the appointment of the top candidate, Michael Vorpahl, for the Captain position for the Fort Atkinson Fire/EMS Department. Motion carried.

5. Adjournment

Cm. Schultz moved, seconded by Cm. Hartwick to adjourn. Meeting adjourned at 3:11 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director