



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, JUNE 4, 2024 – 7:00 PM
CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

President Lescohier called the meeting to order at 7:00 pm.

2. Roll call

Present: Cm Becker, Cm. Jaeckel, Cm. Johnson, Cm. Schultz and President Lescohier. Also present: City Manager, City Clerk/Treasurer/Finance Director, City Attorney, City Engineer and Park & Recreation Director.

3. Public Hearings

None.

4. Public Comment

John Donohue, 1550 Raveen Street - Requested the City Council recite the Pledge of Allegiance at every regular and special City Council meeting.

Jeannie Newbold, 411 McMillen Street - Requested the City Council recite the Pledge of Allegiance at Council meetings.

Laurie Wohlgemuth, 307 E Milwaukee Avenue - Requested the City Council recite the Pledge of Allegiance at Council meetings.

William Last, 609 Cloute Street - Spoke on sidewalks recently installed on Cloute Street. He stated adjacent streets under construction do not have sidewalks - Nelson, Caswell or Zaffke. He added Park Street does not have sidewalk. He also commented on hard surface driveways. 131 W Blackhawk, 1108 Whitewater Avenue and Yerges property do not have hard surface driveways.

Jerry Tanguay, 324 Rogers Street - Supports having the Pledge of Allegiance at Council meetings.

John Hausz, 104 Jefferson Street - spoke on an email from the DNR about June being the

invasive species month. He also supports the Pledge of Allegiance before City Council meetings.

5. Consent Agenda

Cm. Becker moved, seconded by Cm. Jaeckel to approve the Consent Agenda as presented. Motion carried 5-0.

- a. *Review and possible action relating to the **minutes of the May 21, 2024 regular City Council meeting** (Ebbert, Clerk, Treasurer, Finance Director)*
- b. *Review and possible action relating to the **minutes of the May 28, 2024 License Committee meeting** (Ebbert, Clerk, Treasurer, Finance Director)*
- c. *Review and possible action on a **Special Event: 10th Annual Dairy Day at the MOOseum, Saturday, June 15, 2024, from 11 a.m. to 2 p.m.** (Ebbert, Clerk/Treasurer/Finance Director)*
- d. *Review and possible action relating to **Citizen Appointments** to Committees, Commissions, and Boards (Houseman, City Manager)*
- e. *Review and possible action relating to the **minutes of the May 29, 2024 Board of Review meeting** (Ebbert, Clerk/Treasurer/Finance Director)*
- f. *Review and possible action on a **Special Event: Frosty Rock Challenge, November 9, 2024 7 a.m. - 11 a.m.** (Ebbert, Clerk/Treasurer/Finance Director)*

6. Petitions, Requests, and Communications

- a. *Recognition of 2023-24 City Council President Bruce Johnson (Houseman, City Manager)*
Cm. Johnson was recognized for serving Council President 2023-2024. No action was taken.
- b. *Presentation of the City of Fort Atkinson **Financial Statements and Supplemental Information for the year ending December 31, 2023** (Andrea Jansen, CPA, CFE, Partner, Baker Tilly US, LLP)*
Andrea Jansent of Baker Tilly presented the year end Audited Financial Statements for 2023. No action was taken.

7. Resolutions and Ordinances

None.

8. Reports of Officers, Boards, and Committees

- a. *City Manager's Report (Houseman, City Manager)*
No action was taken.

9. Unfinished Business

None.

10. New Business

- a. *Review and possible action relating to **Alcohol Beverage License Applications** for the licensing period of July 1, 2024 through June 30, 2025. (Ebbert, Clerk/Treasurer/Finance Director)*

Clerk/Treasurer Ebbert reviewed the submitted applications for Alcohol Beverage Licenses for Class A, B and C licenses. The different types of licenses were reviewed along with quotas and any available licenses. Currently, a Class "A" fermented malt beverage license is available which allows for consumption off-site.

Cm. Schultz moved, seconded by Cm. Johnso to approve the Alcohol Beverage License applications for the licensing period of July 1, 2024 to June 30, 2025 contingent upon all monies owed to the City are paid prior to license issuance by the City Clerk. Motion carried.

- b. *Review and possible action relating to **Cigarette, Tobacco and Electronic Vaping Device Retail License Applications** for the licensing period of July 1, 2024 through June 30, 2025. (Ebbert, Clerk/Treasurer/Finance Director)*

Clerk/Treasurer Ebbert reviewed Wisconsin Act 73 that required retail stores selling electronic vaping devices to obtain a license from the Municipality. Prior to the Act, these retail locations did not need a license. The application was amended by the Department of Revenue which allows the retail location to confirm what products they sell, cigarettes, tobacco and/or e-vaping products. Which Act 73 going into effect in March, those licenses are only valid until June 30, 2024 and therefore must be reapplied for. There is not quota on these licenses and the maximum license fee set by Statute is charged at \$100.00.

Cm. Jaeckel moved, seconded by Cm. Johnson to approve the Cigarette, Tobacco and Electronic Vaping Devices License Applications for the licensing period of July 1, 2024 to June 30, 2025 contingent upon all monies owed to the City are paid prior to license issuance. Motion carried.

- c. *Review and possible action relating to the **purchase of a Enduro M32 Robotic Pool Cleaner** with ARPA funds at a cost not to exceed \$11,767.45 (Dayton, Parks and Recreation Director)*

Park & Recreation Director Dayton reviewed the aging vacuum hose system that dates back to 1992. In 2014, the Pool Code was updated which did not allow this type of vacuum system. To remain in compliance, staff had to purchase a new system that was custom for our facility. Various parts of this system have had to be replaced and modified to function properly. Several components on the current vacuum system are nearing the end of their useful life and will need to be replaced within the next 1–3 years. Pool supplier, Carrico Aquatics, recommended the M32 Robotic Cleaner for our facility as a solution to our staffing and cleaning needs. They currently have over 100 units in operation across the upper Midwest. With regular cleaning and preventative maintenance, the unit has an

estimated lifespan of greater than 7 years.

Cm. Becker moved, seconded by Cm. Johnson to authorize staff to accept the proposal from Carrico Aquatic Resources for the purchase of the Enduro M32 Robot Pool Cleaner at a cost not to exceed \$11,767.45, using ARPA funds. Motion carried.

11. Miscellaneous

None.

12. Claims, Appropriations and Contract Payments

- a. Review and possible action relating to **disallowance of a claim** against the City of Fort Atkinson (Ebbert, City Clerk/Treasurer/Finance Director)*

Clerk/Treasurer Ebbert reviewed the submitted claim and extension review performed by the City's Insurance Company. Following review, it was confirmed the City is not liable for the damage.

Cm. Schultz moved, seconded by Cm. Jaeckel to disallow the Claim against the City of Fort Atkinson from the Claimant pursuant to Wisconsin Statutes 893.80(1)(g). Motion carried 5-0.

- b. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)*

Cm. Jaeckel moved, seconded by Cm. Becker to approve the list of Verified Claims. Motion carried 5-0.

13. Adjournment

Cm. Becker moved, seconded by Cm. Jaeckel to adjourn. Meeting adjourned at 8:02 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director

Respectfully submitted,

Michelle Ebbert

City Clerk/Treasurer