



**FINANCE COMMITTEE MEETING
IN PERSON
TUESDAY, SEPTEMBER 10, 2024 – 4:00 PM
CITY HALL – SECOND FLOOR CONFERENCE ROOM**

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Review of the Draft 2025 Schedule of Fees (Houseman, City Manager)**
 - a. Draft 2025 Schedule of Fees
- 4. Review of proposed 2025 full time, part time, and seasonal wages to be included in the 2025 City of Fort Atkinson Operating Budget (Houseman, City Manager)**
- 5. The Finance Committee may consider a motion to convene in closed session pursuant to State Stat. Section 19.85(1)(e) to conduct other specified business where competitive or bargaining reasons require a closed session (Update on Union Negotiations) (Houseman, City Manager)**
- 6. Adjournment**

Date Posted: September 5, 2024

CC: Finance Committee Members; City Council; City Staff; City Attorney; News Media

Notice is hereby given that a majority of the Fort Atkinson City Council will be present at this meeting at the location and time indicated above to gather information about any subject matters on this agenda over which they have decision-making responsibility. This may constitute a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d. 553, 494 N.W.2d 408 (1993), and must be noticed as such although the City Council will

not take any formal action at this meeting.

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RESOLUTION NO. ____
A RESOLUTION ESTABLISHING THE 2025 SCHEDULE OF FEES
FOR THE CITY OF FORT ATKINSON, JEFFERSON COUNTY

WHEREAS, the City of Fort Atkinson has the authority to establish reasonable fees for services provided or costs incurred in the administration of government; and

WHEREAS, the City has been moving toward the goal of removing fees from the Municipal Code of Ordinances and establishing them by City Council resolution; and

WHEREAS, establishing an annual Schedule of Fees will allow the City Council and staff to review fees annually in conjunction with the budget process; and

WHEREAS, the fees established below represents the City’s fees as of January 1, 2025; and

WHEREAS, the City Council has determined that all of the fees set forth hereinafter are reasonable, equitable, and necessary to cover the costs of various services.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Fort Atkinson hereby adopts and approved the Schedule of Fees as outlined below with an effective date of January 1, 2025.

2025 CITY OF FORT ATKINSON SCHEDULE OF FEES

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	2025 FEE AMOUNT	UNIT/DURATION
ADMINISTRATIVE			
Bicycle, E-Bicycle, E-Scooter: New Non-expiring	\$5.00	\$5.00	Per Bicycle, E-Bicycle, E-Scooter
Bicycle, E-Bicycle, E-Scooter: Replacement Non-expiring	\$1.00	\$1.00	Per Bicycle, E-Bicycle, E-Scooter
Room Tax – Per Quarter	5%	5%	Based on gross receipts
Room Tax – Penalty	10% of previous quarter	10% of previous quarter	Per quarter
Private Well Permit	\$200.00	\$200.00	Per two-year permit
Special Event Permit	\$25.00	\$25.00	Per event + additional service charges
Vehicle Registration Fee	\$20.00	\$20.00	Per car per year (with registration)

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	2025 FEE AMOUNT	UNIT/DURATION
ANIMAL			
Dog – Altered	\$10.00	\$10.00	Per dog per year
Dog – Unaltered	\$15.00	\$15.00	Per dog per year
Cat – Altered	\$10.00	\$10.00	Per cat per year
Cat – Unaltered	\$15.00	\$15.00	Per cat per year
Late Fee - After April 1 st	\$10.00	\$10.00	Per dog/cat
ALCOHOL			
Class “A” Beer –	\$100.00	\$100.00	Per year
“Class A” Liquor	\$500.00	\$500.00	Per year
Class “B” Beer	\$100.00	\$100.00	Per year
“Class B” Liquor	\$500.00	\$500.00	Per year
Reserve License	\$10,000.00	\$10,000.00	Initial application
“Class C” Wine	\$100.00	\$100.00	Per year
Temporary Class “B” Beer	\$10.00	\$10.00	Per event
Temporary “Class C” Wine	\$10.00	\$10.00	Per event
Temporary Beer and Wine	\$10.00	\$10.00	Per event
Publication: New	\$100.00	\$100.00	Per license
Publication: Renewal	\$30.00	\$30.00	Per renewal
Operator (2 year) July 1 st – June 30 th Even Years	\$30.00	\$30.00	Per 2 years
Operator (1 year) July 1 st – June 30 th Odd Years	\$15.00	\$15.00	Per 1 year
Provisional Operator One per person	\$10.00	\$10.00	For 60 days
Temporary Operator One per person per year	\$10.00	\$10.00	For 1-10 consecutive days
BUSINESS			
Cigarettes	\$100.00	\$100.00	Per year
Door-to-Door Direct Seller	\$25.00	\$50.00	Per year/person (max. 10 per business/year)
MOBILE MERCHANT			
Application Fee	\$25.00	\$25.00	Per application
Daily	\$5.00	\$5.00	Per day
Six Month	\$25.00	\$25.00	Per six months
Twelve Month	\$50.00	\$50.00	Per twelve months
BUILDING			
One and Two Family Residential			
Base Fee	\$35.00	\$35.00	\$60.00 min. fee per permit
New Constructions	\$0.25	\$0.25	Per square foot

Addition/Alteration/Remodel	\$0.25	\$0.25	Per square foot
Kitchen Remodel	\$10.00	\$10.00	Per project
TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	2025 FEE AMOUNT	UNIT/DURATION
One and Two Family Residential (Con't)			
Plan Review	\$100.00	\$150.00	Per plan
Plan Review – Decks/Additions	n/a	\$25.00	Per project
UDC Stamp	\$35.00	\$40.00	Per structure
Erosion Control	\$100.00	\$100.00	Per project
Erosion Control – Addition with Foundation	\$25.00	\$25.00	Per Project
Occupancy	\$125.00	\$125.00	Per unit
Remodels, Repairs, or Alterations where area cannot be determined	n/a	\$5.00	Per \$1,000 of project value
Moving Principal Building	\$100.00	\$100.00	Per structure
Moving Accessory Building	\$50.00	\$50.00	Per structure
Raze	\$50.00	\$50.00	Per structure
Re-inspect	\$50.00	\$50.00	Per inspection
Early Start	\$75.00	\$75.00	Per project
Failure to call for required inspection	n/a	\$50.00	Failure to call for inspection charge
Renewal/Extension of existing permit	n/a	\$50.00	Per 3-month extension; limit 1/project
Reroofing, residing, window and exterior	n/a	\$25.00	Per project
Commercial / Industrial			
Base Fee	\$35.00	\$35.00	\$100.00 min. fee per permit
New Construction	\$0.30	\$0.30	Per square foot
Additions/Alterations	\$0.30	\$0.30	Per square foot
Remodels, Repairs, or Alterations where area cannot be determined	n/a	\$6.00	Per \$1,000 of project value; Min. \$150.00
Plan Review, not State approved	\$300.00	\$350.00	Per plan
Plan Review, State approved	\$100.00	\$150.00	Per plan
Erosion Control (new building)	\$125.00	\$0.05	Per SF of area disturbed; min. \$100
Erosion Control (addition)	\$125.00	\$0.05	Per SF of area disturbed; min. \$100

Occupancy	\$175.00	\$175.00	Per unit building, plus \$10.00 per unit
Moving Principal Building	\$100.00	\$250.00	Per structure
Moving Accessory Building	\$50.00	\$100.00	Per structure
Raze	\$50.00	\$100.00	Per structure
Re-inspect	\$75.00	\$100.00	Per inspection
Renewal/Extension of existing permit	n/a	\$100.00	Per 3-month extension; limit 2/project
Reroofing, residing, window and exterior	n/a	\$65.00	Per project
Early Start	\$75.00	\$75.00	Per project
Commercial Specialty (Cell Towers, Solar, Windmills, etc.)	\$10.00	\$10.00	Per \$1,000 of project cost
Electrical			
New Construction and Service Fees			
Base Fee	\$35.00	\$35.00	\$60.00 min. fee per permit
Residential addition/remodels	n/a	\$0.05	Per SF of project
Commercial addition/remodels	n/a	\$0.05	Per SF of project
New Cons up to 1000 sq ft	\$70.00	\$0.00	Base fee
New Cons 1001 to 2000 sq ft	\$90.00	\$0.00	Base fee
New Cons 2001 to 3000 sq ft	\$100.00	\$0.00	Base fee
New Cons 3001 sq ft and up	\$110.00	\$0.00	Base fee
Existing Structures			
Minimum Fee	\$35.00	\$35.00	\$60.00 min. fee per permit
0-100 Amp	\$35.00	\$45.00	Base fee
101-200 Amp	\$35.00	\$55.00	Base fee
201-400 Amp	\$45.00	\$65.00	Base fee
401-600 Amp	\$55.00	\$75.00	Base fee
600 Amp and up	\$65.00	\$75.00	Plus \$20/100 amps over 600
TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	2025 FEE AMOUNT	UNIT/DURATION
Electrical (Con't)			
Feeder/Subfeeder	\$25.00	\$25.00	Base fee
Outlets/Fixtures	\$.75	\$.75	Per outlet/fixture
Direct Wired	\$5.00	\$5.00	Per opening
220V	\$5.00	\$5.00	Per opening
Pole / Area Lighting and Signs	\$10.00	\$10.00	Per unit
Electric Heater	\$5.00	\$5.00	Per unit
Gas/Oil Heater	\$10.00	\$10.00	Per unit

Exhaust Fan	\$5.00	\$5.00	Per unit
Air Conditioning	\$10.00	\$10.00	Per unit
Motors/Controllers	\$10.00	\$10.00	Per unit
Miscellaneous	\$10.00	\$10.00	Per unit
Back-up Generator	n/a	\$50.00	Per unit
Swimming Pool	\$25.00	\$25.00	Per unit
Plumbing			
Base Fee	\$35.00	\$35.00	\$60.00 min. fee per permit
New residential and additions/remodels	n/a	\$0.05	Per SF of project
New commercial and additions/remodels	n/a	\$0.05	Per SF of project
Per Fixture	\$6.00	\$6.00	Per fixture
Laterals	\$75.00	\$75.00	Per lateral
Grease Trap	\$50.00	\$50.00	Per new grease trap; \$100 per year without certified inspection
Misc. Specialty	n/a	\$30.00	Per unit
Heating, Venting, Air Conditioning (HVAC)			
Base Fee	\$35.00	\$35.00	\$60.00 min. fee per permit
New residential and additions/remodels	\$0.05	\$0.05	Per SF of project
New commercial and additions/remodels	\$0.05	\$0.05	Per SF of project
New Furnace	\$60.00	\$60.00	Per unit
New Air Conditioning	\$45.00	\$45.00	Per unit
Replace Furnace	\$35.00	\$35.00	Per unit
Replace Air Conditioning	\$35.00	\$35.00	Per unit
Air Handler	\$60.00	\$60.00	Per unit
Unit Heater	\$25.00	\$25.00	Per unit
Boiler	\$25.00	\$25.00	Per unit
Exhaust	\$25.00	\$25.00	Per unit
Fireplace	\$35.00	\$40.00	Per unit
Solid Fuel Stove	\$35.00	\$40.00	Per unit
Commercial Exhaust Hoods	n/a	\$50.00	Per unit
Roof Top Units	n/a	\$50.00	Per unit
Miscellaneous	\$25.00	\$25.00	
Miscellaneous Building Permits			
Base Fee	\$35.00	\$35.00	Per structure
Awnings	\$25.00	\$25.00	Per awning

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	2025 FEE AMOUNT	UNIT/DURATION
Miscellaneous Building Permits (Con't)			
Deck	\$0.25	\$0.25	Per square foot
Fence	\$25.00	\$0.00	Base fee plus zoning
Pool	\$35.00	\$35.00/\$100.00	Above ground/in ground
Signs	\$55.00	\$55.00	Per sign
Failure to obtain occupancy	\$250.00	\$250.00	Per parcel
Private Driveway Foundation Repair	n/a	\$25.00	Per project
Erosion Control Bond	\$1,500.00	\$1,500.00	Bond, less any fees accrued by City for maintaining the site, returned when perennial cover of 70% is achieved
Zoning Review Fees			
Residential – New	\$100.00	\$100.00	Per project
Residential – Additions & Accessory Structures	\$50.00	\$50.00	Per project
Residential – Deck	\$25.00	\$25.00	Per project
Commercial – New	\$100.00	\$150.00	Per project
Commercial – Additions & Accessory Structures	\$100.00	\$100.00	Per project
Handicap Ramp – Temporary	n/a	\$50.00	Per project
Home Occupation Permit Fee	n/a	\$75.00	Per HO
Vacant Property Registration Zoning Fee	n/a	\$0.00 \$100.00 \$250.00 \$400.00	Annually (0-1 years) Annually (2-5 years) Annually (6-10 years) Annually (11+ years)
Zoning Letter	n/a	\$50.00	Per letter
EMERGENCY MEDICAL SERVICES (EMS) FEES			
Basic Life Support – Resident	\$1,500.00	\$1,500.00	Per response
BLS – Non City Resident	\$1,700.00	\$1,700.00	Per response
Advanced Life Support – Resident	\$1,700.00	\$1,700.00	Per response
ALS – Non City Resident	\$1,900.00	\$1,900.00	Per response
ALS2 – Resident	\$1,900.00	\$1,900.00	Per response
ALS2 – Non City Resident	\$2,100.00	\$2,100.00	Per response
BLS On Scene Care – Resident	\$600.00	\$600.00	Per response
BLS On Scene Care – Non City Resident	\$800.00	\$800.00	Per response

ALS On Scene Care – Resident	\$1,000.00	\$1,000.00	Per response
ALS On Scene Care – Non City Resident	\$1,200.00	\$1,200.00	Per response
Lift Assist – Resident (after 5 th per calendar year)	\$300.00	\$300.00	Per lift assist after 5 per calendar year
Lift Assist – Non City Resident (after 5 th per calendar year)	\$500.00	\$500.00	Per lift assist after 5 per calendar year
Mileage – Resident	\$26.00	\$26.00	Per mile
Mileage – Non City Resident	\$26.00	\$26.00	Per mile
Facility Charge for Service	n/a	\$500.00	Per non-trauma-related lift assist or non-emergent transport; charged to facility

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	2025 FEE AMOUNT	UNIT/DURATION
ENGINEERING FEES¹			
Commercial Erosion and Sediment Control Permit Review	\$150.00	\$150.00	Per project
Right of Way Permit Review	\$50.00	\$50.00	Per request
Storm Water Permit Review	\$200.00	\$200.00	Per project
LAND USE APPLICATIONS²			
Conditional Use Permit Review	\$200.00	\$200.00	Per request
Parkland Dedication	769 sf 577 sf 307 sf	769 sf 577 sf 307 sf	Per single/dup. Per multifam unit Per senior unit
Payment in Lieu of Parkland Dedication	\$741 \$556 \$296	\$741 \$556 \$296	Per single/dup. Per multifam unit Per senior unit
Park Impact Fees	\$1009 \$757 \$404	\$1009 \$757 \$404	Per single/dup. Per multifam unit Per senior unit
Planned Unit Development Review	\$500.00	\$500.00	Per project (includes zoning change)

¹ In addition to application fees, land use applicants shall bear all reasonable costs and expenses associated with third-party consultants necessary to review applications in any case where the City does not have the in-house expertise to perform such review (§15.10.32(7)(a)1.).

² In addition to application fees, land use applicants shall bear all reasonable costs and expenses associated with third-party consultants necessary to review applications in any case where the City does not have the in-house expertise to perform such review (§15.10.32(7)(a)1.).

Plat Review	\$100.00 base plus \$10.00 per lot; Maximum \$500.00	\$100.00 base plus \$10.00 per lot; Maximum \$500.00	Per lot or maximum fee
Certified Survey Review	\$100.00 base plus \$10.00 per lot; Maximum \$150.00	\$100.00 base plus \$10.00 per lot; Maximum \$150.00	Per lot or maximum fee
Extraterritorial Certified Survey Map	\$10.00 per lot or \$100.00 max	\$10.00 per lot or \$100.00 max	Per lot or maximum fee
Sign Permit Review	\$75.00	\$75.00	Per sign
Site Plan Review	\$200.00	\$200.00	Per project
Special Area Design Review – Renovation Review	\$25.00	\$25.00	Per request
Special Area Design Review – Design Alteration Review	\$50.00	\$50.00	Per request
Special Area Design Review – Project Review	\$200.00	\$200.00	Per request
Temporary Use Permits	\$50.00	\$50.00	Per request
Variance	\$200.00	\$200.00	Per request
Zoning Ordinance Amendment	\$200.00	\$200.00	Per request
Zoning Map Amendment	\$200.00	\$200.00	Per request
TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	2025 FEE AMOUNT	UNIT/DURATION
PARKS AND RECREATION FEES³			
Open Air Shelters	\$60.00 Deposit: \$50.00	\$60.00 Deposit: \$50.00	Per day; deposit refundable
Clubhouse	\$225.00 Deposit: \$100.00	\$225.00 Deposit: \$100.00	Per day; deposit refundable
Rotary Pavilion	\$150.00 Deposit: \$50.00	\$150.00 Deposit: \$50.00	Per day; deposit refundable
Table Rentals	\$4.50 per table	\$4.50 per table	Per weekend
Chair Rentals	\$0.75 per chair	\$0.75 per chair	Per weekend
Aquatic Center Family Pass – Resident	\$100.00	\$100.00	Per Annual Pass
Aquatic Center Family Pass – Non Resident	\$115.00	\$115.00	Per Annual Pass
Aquatic Center Individual Pass – Resident	\$45.00	\$45.00	Per Annual Pass

³ The municipal building gym is not available for rent during Parks & Recreation sponsored programming. If there is a request to rent during Youth Center programming, there may be additional fees to relocate the Youth Center. Please see the Group Fee Schedule on file with the Parks and Recreation Director for additional information on table, chair, and shelter rental rates.

Aquatic Center Individual Pass – Non Resident	\$55.00	\$55.00	Per Annual Pass
Aquatic Center Daily Admission – Child	\$3.50	\$3.50	Per Daily Pass
Aquatic Center Daily Admission – Adult	\$4.50	\$4.50	Per Daily Pass
Aquatic Center Pool Part Rental	\$175.00	\$175.00	Per hour (2 hour maximum)
Municipal Building Gym Rental – Birthday Parties	\$30.00	\$30.00	Per 2 hour maximum rental
Municipal Building Gym Rental – Open Gym Play	\$5.00	\$5.00	Per hour
Municipal Building Gym Rental – Special Events	\$50.00	\$50.00	Per day
PUBLIC WORKS – OPERATIONS FEES⁴			
Brush collection in excess of 15 minutes	\$270.00	\$270.00	Per hour - billed in 10 Min increments
Front End Loader (use by PW Staff)	\$65.00	\$65.00	Per hour – billed in 15 Min increments

TYPE OF LICENSE OR PERMIT	2024 FEE AMOUNT	2025 FEE AMOUNT	UNIT/DURATION
PUBLIC WORKS – OPERATIONS FEES⁵ (Con't)			
12-Yard Dump Truck (use by PW Staff)	\$57.00	\$57.00	Per hour – billed in 15 Min increments
Residential Lot Mowing - in excess of 8" in height (Cited as not maintained)	\$195.00	\$195.00	Per hour – billed in minimum 1 hour increments (with 15 min increments thereafter)
Large Vacant Lot Mowing - in excess of 24" in height (Cited as not maintained)	\$220.00	\$220.00	Per hour – billed in minimum 1 hour increments (with 15 min increments thereafter)
Public Works Staff Labor	\$40.00	\$40.00	Per hour – billed in 15 Min increments
PUBLIC WORKS – COMPOST SITE FEES			

⁴ Public Works – Operations Fees represent the actual labor and equipment costs associated with requested delivery from the compost site. The City does not rent equipment nor provide labor for private purposes.

⁵ Public Works – Operations Fees represent the actual labor and equipment costs associated with requested delivery from the compost site. The City does not rent equipment nor provide labor for private purposes.

Screened compost for purchase	\$25.00	\$25.00	Per cubic yard. Delivery fee extra based on actual labor & equip costs
Unscreened/unturned Compost	Free	Free	No loading and delivery available.
Raw Leaves	Free	Free	\$67.00 load and delivery fee per truckload within City limits.
Wood Mulch	Free	Free	\$67.00 load and delivery fee within City limits.
Screened compost partials	\$15.00	\$15.00	Per ½ cubic yard
	\$10.00	\$10.00	Large container (13 gallon can)
	\$2.00	\$2.00	Small container (5 gal. bucket or smaller)
Tube-style TV/Monitor E-Waste	\$25.00	\$25.00	Per unit (designated days only)

Adopted this ____ day of _____ 2024.
Effective the 1st day of January 2025.

CITY OF FORT ATKINSON

Davin Lescohier, President

ATTEST:

Michelle Ebbert, City Clerk/Treasurer/Finance Director



MEMORANDUM

DATE: September 10, 2024

TO: Finance Committee

FROM: Jedidiah Draeger, Building Inspector/Zoning Administrator

RE: Proposed 2025 Building and Zoning Fees

BACKGROUND

The Building and Zoning Department is proposing changes to the City's 2025 Schedule of Fees. These changes include adjustments of existing fees, introduction of new fees, and removal of existing fees. The adjustments to the fee schedule will aid the department with the goal to be more efficient, being more informative, keeping better digital records, and providing the personal services that residents of Fort Atkinson deserve.

DISCUSSION

Each year the Building and Zoning Department assesses the department's labor and costs with the many areas where services are provided. During this assessment areas were identified that demand additional attention and time. These individual areas include an increase in demand on the department resources and funds. The goal of this department is not to turn a profit but to collect fees to pay for the services provided.

The spreadsheet attached shows a fee comparison with other local communities. The spreadsheet outlines in green a comparison of the total fees on a typical building permit for a new home, addition, and a deck. Along with those comparisons you will see what the permit fee total would be with the proposed changes to the fee schedule. Those communities being compared include Jefferson, Lake Mills, Stoughton, Whitewater, Pewaukee, and Delevan. You will see that Fort Atkinson remains lower in cost in comparison to several of our neighbors.

On the spreadsheet you will see several existing permit fees that are proposed to increase. These fees are depicted in yellow and represent existing permits that have consistently demanded additional resources to manage. Most of the proposed increases are minor and more closely align our fees with our neighbors. The most notable would be increases to building plan and zoning reviews.

Also, you will find new fees that are depicted in red. These fees represent new permit areas that are not currently accounted for but are found to be in need. Many of these fees are line items that are required to be permitted but do not have a specific listing in the fee schedule.

The change to the base fee does not reflect an increase to the minimum; however, it does set a minimum fee for all types of permits. This minimum fee will encompass a large percentage of permit applications and will aid in efficiency for both the applicant as well as city staff in time spent calculating the fees for small projects.

There are two new fees that the city has not requested a permit for in the past. The first of these two would require a permit and associated fee for all roofing, siding, and window projects that are not associated with a separate open building permit. This new requirement is proposed due to the increase in situations where structural work was done during one of these projects and the building permit that is required for structural alterations was not secured. These situations have left homeowners with roofs or walls that are improperly repaired and pose a potential safety hazard as well as financial difficulties.

The second of the two permits would require a permit for private driveway installations. Currently the city's Zoning Ordinance has specifications for private driveway installations and driveway installations being performed in the Public Right of Way; however, there is only a permit requirement for the portion of the project in the Public Right of Way. The building and zoning department provides inspections, digital and paper information, as well as onsite personal consultations on the city's requirements for private driveways and the portions in the Public Right of Way. The added permit requirements and associated fee would aid this department in creating new ways to inform property owners of the ordinances while maintaining the ability to offer those onsite consultations.

The last permit fee adjustment on the spreadsheet is depicted in blue. These fees have been identified as no longer needed because of the proposed new fees or have been adjusted to reduce the fee amount for projects that the building and zoning department find to be exorbitant for the specific project.

The goal of the Building and Zoning Department is to provide timely personal inspection services that are unique from other communities. Every year permit fees need to be evaluated to maintain a high level of service to the applicant while not raising the cost to those in the community that are not currently in need of those services. Greater outreach, record keeping, available information, and onsite consultations for permit applicants are paramount to the continued level of service that our community deserves.

FINANCIAL ANALYSIS

Staff does not expect a significant impact on building permit revenue due to the changes in fees.

ATTACHMENT

2024-2025 B&Z Fee Comparison

Building Inspector Fees Review 2024	City Of Fort Atkinson	City of Stoughton	City of Jefferson	City of Lake Mills	City of Whitewater	Delavan/Darien	City of Pewaukee	City of Fort Atkinson Proposed
One and Two Family Residential	Current Fees							
Minimum Fee	\$35.00 Base Fee	\$90 minimum	\$50.00	\$40.00	\$30.00	\$500.00	\$60.00	\$35 Base Fee/ \$60 minimum
New Construction Additions/ Alterations	\$.25 Per SF	\$.19 per SF \$90 Min	\$8 per \$1000 project	\$.25 per SF	\$.12 per SF	\$.25 Per SF	\$.35 per SF	\$.25 Per
Plan Review	\$.25 Per SF \$100.00 Per Plan New home only	\$.19 per SF \$90 Min	\$8 per \$1000 project	\$7 per \$1000 project	\$5 per \$1000	\$.25 Per SF	\$.30 per SF	\$.25 Per SF
UDC Stamp	\$35.00 Per Structure	\$45.00 Per Structure	not stated	not stated	\$43.00 per Structure	\$35.00 Per Structure	\$200.00	\$275.00 \$150.00 Per Plan
Erosion Control	\$50.00 Per Project	\$155.00	\$0.00 not stated	not stated	not stated	\$100.00 area	\$43.00 \$40.00 Per Structure Min \$50 \$.05 surface	\$100 Per Project
Occupancy	\$125.00 Per Unit	\$40.00	\$75.00 also applies to tennant change	\$35.00	\$65.00	\$50.00	\$60.00	\$125.00 per unit
Early Start	\$75.00	\$155.00	\$50.00	\$50.00	None	\$100.00	\$150.00	\$75.00
2000 SF Home	\$845.00	\$710.00	\$3,625.00	\$575.00*	\$378.00*	\$1,385.00	\$1,538.00	\$950.00

Building Inspector Fees Review 2024 Residential Remodel/Additions	City Of Fort Atkinson All Add Min Fee if applicable	City of Stoughton	City of Jefferson	City of Lake Mills	City of Whitewater	Delavan/Darien	City of Pewaukee	City of Fort Atkinson Proposed
Minimum Fee	\$35.00	\$90 minimum	\$50.00	\$40.00	\$30.00	\$50.00	\$60.00	\$35 Base Fee/ \$60 minimum
Remodels, Repairs, Alterations where area cannot be determined	\$0.00	\$9 per \$1000 in cost \$90 Min	\$8 per \$1000	\$5 per \$1000 project	\$5 per \$1000	\$8 per \$1000		\$5 per \$1000 of Project
Moving Principal Building	\$100.00 Per Structure	\$90.00 Per Structure	\$8 per \$1000	\$5 per \$1000 project	\$5 per \$1000	\$250.00	\$.30 per SF	\$100.00 Per
Moving Accessory Building	\$50.00 Per Structure	\$90.00 Per Structure	\$8 per \$1000	\$5 per \$1000 project	\$5 per \$1000	\$250.00	\$.30 per SF	\$50.00 per
Plan Review								
Decks/Additions	\$0.00					\$125.00	275	\$25.00
Raze	\$50.00 Per Structure \$50.00 per inspection	\$90.00 Per Structure	\$6 per \$1000 \$75.00 per inspection	\$5 per \$1000 project \$30.00 per inspection	\$5 per \$1000	\$100.00 \$50.00/Inspection Plus \$25 per 30 min.	\$.30 per SF	\$50.00
Re-Inspect		\$9 per \$1000 in cost			\$5 per \$1000			\$60
Kitchens	\$10.00	\$90 Min \$115 max	\$0.00	\$5 per \$1000 project	\$5 per \$1000			\$60
Erosion Control	Additions with foundations \$25	\$45.00	\$0.00	\$0.00	\$0.00	\$50.00	Min \$50.00 \$.05 per surface area	Additions with foundations \$25
Failure to call for required inspection	\$0.00					\$50.00	\$60.00	\$50.00
Renewal/Extension of Existing Permit	\$0.00					\$100.00/3 months; limit 1 per project	No Renewal	\$50.00/3 months limit 1 per project
Reroofing, Residing, Window and Exterior	\$0.00	\$45.00	\$0.00	\$0.00	\$0.00	\$50.00	\$60.00	\$25.00
250 SF Addition	\$122.50	\$135.00	\$370.00	\$235.00	\$230.00	\$287.00	\$400.00	\$147.50
144 SF Deck	\$71.00	\$135.00	\$210.00	\$140.00	\$130.00	\$211.00	\$385.00	\$96.00

Building Inspector Fees Review 2024 Commercial/Industrial	City Of Fort Atkinson	City of Stoughton	City of Jefferson	City of Lake Mills	City of Whitewater	Delavan/Darien	City of Pewaukee	City of Fort Atkinson Proposed
	All Add Min Fee							
Minimum Fee	\$35.00 Base Fee	\$420 minimum \$.19 per SF for all areas Min. \$420	\$50.00 Base Fee	\$40.00	\$30.00	\$50.00	minimum \$100/ per inspection	\$35.00 Base Fee minimum \$100 \$.25 Per SF minimum \$100
New Construction Additions/ Alterations/Remodels	\$.25 Per SF	\$.19 per SF for all areas Min. \$420	\$8 per \$1000	\$5 per \$1000	\$5 per \$1000	\$.26 Per SF	\$.25 SF	\$.25 Per SF minimum \$100
Remodels, Repairs, Alterations where area cannot be determined	\$.25 Per SF	\$.19 per SF for all areas Min. \$420	\$8 per \$1000	\$5 per \$1000	\$.12 per SF	\$.26 Per SF	\$.30 SF	\$.25 Per SF minimum \$100
Plan Review/ not State Approved		\$9 per \$1000 in cost. \$0.00 Min. \$105				\$8 per \$1000 of value; Minimum \$150		\$6 per \$1000 of Value; Minimum \$150
Plan Review/ State Approved	\$300.00	In Sq ft Min Price	\$1,500.00			\$150.00	\$400	\$350.00
Erosion Control New Building	\$100.00	In Sq ft Min Price	\$1,500.00			\$150.00	\$400	\$150.00
Erosion Control Addition	\$125.00	\$195.00	unknown			\$0.05 per SF area	Min \$100 \$.05 surface area	\$.05 per SF area disturbed/ \$100.00
Occupancy Moving Principal Building	\$125.00	\$105.00	unknown			\$0.05 per SF area	Min \$100 \$.05 surface area	\$.05 per SF area disturbed/ \$100.00
Occupancy Moving Accessory Building	\$175.00		\$75.00			\$130.00 plus \$10 per unit	\$175.00/building Plus \$50.00/unit	\$175.00/building Plus \$10.00/unit
Raze	\$100.00	\$105.00	\$8 per \$1000	\$5 per \$1000	\$5 per \$1000	\$500.00	\$200 plus \$.20 SF	\$250.00
Re-Inspect Renewal/Extension of Existing Permit Reroofing, Residing, Windows and Door	\$50.00	\$120.00	\$8 per \$1000	\$5 per \$1000	\$5 per \$1000	\$150	\$200 plus \$.20 SF	\$100.00
Early Start	\$75.00 Per Inspection		\$75.00	\$75.00	\$0.00	\$100.00/ inspection plus \$25/30 min \$200/ 3 months; limit 2 per project	\$100	\$100.00 Per Inspection \$100/ 3 months; limit 2 per project
	\$0.00	55	0	0	0	75	100	\$65.00
Early Start	\$75.00	\$190.00	\$75.00	\$100.00		\$200.00	\$300.00	\$75.00

Building Inspector Fees Review 2024	City Of Fort Atkinson	City of Stoughton	City of Jefferson	City of Lake Mills	City of Whitewater	Delavan/Darien	City of Pewaukee	City of Fort Atkinson Proposed	
ELECTRICAL	Current Fees								
Base Fee New	\$35.00	\$55.00 minimum	\$50.00	\$40.00	\$30.00	\$50/\$100	\$100.00	\$35 base fee/ \$60 minimum	
Residential/Additions/Remodels	\$0.00	\$.06 per sq ft min of \$55	\$.04 per sq ft.	\$.03 per sq ft	\$.03 per sq ft		\$0.00	\$100.00 plus \$.07 SF \$.05 per sq ft	
New Commercial/Additions/Remodels	\$0.00	\$.12 per sq ft min of \$105	\$.04 per sq ft.	\$.03 per sq ft	\$.03 per sq ft		\$0.00	\$100.00 plus \$.07 SF \$.05 per sq ft	
New Cons up to 1000 sq. ft.	\$70.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$75.00	\$0.00	\$0.00
New Cons up to 1001 to 2000 sq. ft.	\$90.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.00	\$0.00	\$0.00
New Cons 2001 to 3000 sq. ft.	\$100.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$160.00	\$0.00	\$0.00
New Cons 3001 sq. ft. and up	\$110.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$200 plus \$20 per 100 amps over 200	\$0.00	\$0.00
0-100 Amp Service	\$35.00	\$55.00	\$55.00	\$35.00	\$35.00	\$35.00	\$50.00	\$75.00	\$45.00
101-200 Amp Service	\$35.00	\$55.00	\$55.00	\$35.00	\$35.00	\$35.00	\$50.00	\$75.00	\$55.00
201-400 Amp Service	\$45.00	\$55.00	\$95.00	\$45.00	\$45.00	\$45.00	\$70.00	\$85.00	\$65.00
401-600 Amp Service	\$55.00	\$55.00	\$135.00	\$55.00	\$55.00	\$55.00	\$90.00	\$95.00	\$75.00
600 Amp and up Service	\$65.00	\$55.00	\$55.00 + \$20 per 100 amps over 200amps	\$65.00	\$65.00	\$65.00	\$130.00	\$105.00	\$75.00 + \$20 per 100 amps over 600
Feeder/Subfeeder	\$25.00	\$55.00	\$10.00	\$5.00	\$5.00 per 100amp	\$50.00 plus \$20 per 100 amps over 200	\$75.00	\$25.00	

Building Inspector Fees Review 2024	City Of Fort Atkinson	City of Stoughton	City of Jefferson	City of Lake Mills	City of Whitewater	Delavan/Darien	City of Pewaukee	City of Fort Atkinson Proposed
Remodeling and Additions								
Base Fee	\$35 base fee	\$55 minimum	\$50.00					\$35 base fee/ \$60 minimum
outlets/fixtures	\$.75 per fixture	Min. \$55.00	\$.50 per fixture	\$.40 per fixture	\$.40 per fixture		\$120 Flat	\$0.75
Direct Wired	\$5.00	Min. \$55.00	\$7.00	\$5.00	\$5.00	\$5.00 Per SF	\$120 Flat	\$5.00
220V outlets	\$5.00	Min. \$55.00	\$7.00	\$6.00	\$6.00	\$6.00 Per SF	\$120 Flat	\$5.00
Pole/Area Lighting and Signs	\$10.00	Min. \$55.00	\$6.00	\$6.00	\$6.00	\$6.00 Per SF	\$60 Res \$100 Commercial	\$10.00
Electric Heater	\$5.00	Min. \$55.00	\$3.00	\$2.00	\$2.00	\$2.00 Per SF	\$60 Res \$100 Commercial	\$5.00
Gas/Oil Heater	\$10.00	Min. \$55.00	\$5.00	\$5.00	\$5.00	\$5.00 Per SF	\$60 Res \$100 Commercial	\$10.00
Exhaust Fan	\$5.00	Min. \$55.00	\$5.00	\$5.00	\$5.00	\$5.00 Per SF	\$60 Res \$100 Commercial	\$5.00
Air Conditioning	\$10.00	Min. \$55.00	\$1.00 per ton	\$1.00 per ton	\$1.00 per ton	Per SF	\$60 Res \$100 Commercial	\$10.00
Motors/Controllers	\$10.00	Min. \$55.00	.50 per hp	.50 per hp	.50 per hp	Per SF	\$60 Res \$100 Commercial	\$10.00
Miscellaneous	\$10.00	Min. \$55.00	\$10.00 per unit	\$10.00 per unit	\$10.00 per unit	Per SF	\$60 Res \$100 Commercial	\$10.00
Back-up Generator	\$0.00	Min. \$55.00						\$50.00
Swimming Pool	\$25.00	Min. \$55.00	\$50.00	\$25.00	\$25.00	\$25.00 \$50/\$75	\$60 Res \$100 Commercial	\$25.00

Building Inspector Fees Review 2024	City Of Fort Atkinson	City of Stoughton	City of Jefferson	City of Lake Mills	City of Whitewater	Delavan/Darien	City of Pewaukee	City of Fort Atkinson Proposed
HEATING, VENTILATION, AIR CONDITIONING	Current							
Base Fee New		\$35.00 \$55/\$105 minimum		\$50.00	\$40.00	\$30.00 \$55/\$100		\$35 base fee/ \$60 \$50.00 minimum
Residential/Additions/Remodels New	\$.05 per SF	\$.06 per SF \$55.00 minimum	\$.04 per SF	\$.03 per SF	\$.03 per SF	\$50 plus \$.04 per SF	\$.05 per SF	\$.05 per SF
Commercial/Additions/Remodels	\$.05 per SF	\$.07 per SF \$90.00 minimum	\$.04 per SF	\$.03 per SF	\$.03 per SF	\$50 plus \$.06 per SF	\$.05 per SF	\$.05 per SF
New Furnace		\$60.00 \$.05 per SF or Min.	\$25 Res/\$50 Com	\$15.00/\$25.00		\$15.00	\$20.00 \$60 Res \$100 Com	\$60.00
New Air Conditioning		\$45.00 \$.05 per SF or Min.	\$25 Res/\$50 Com	\$15.00/\$25.00		\$15.00	\$20.00 \$60 Res \$100 Com	\$45.00
Replace Furnace		\$35.00 \$.05 per SF or Min.		1/2 \$15.00/\$25.00		\$15.00	\$20.00 \$60 Res \$100 Com	\$35.00
Replace Air Conditioning		\$35.00 \$.05 per SF or Min.		1/2 \$15.00/\$25.00		\$15.00	\$20.00 \$60 Res \$100 Com	\$35.00
Air Handler		\$60.00 \$.05 per SF or Min.	\$50.00	\$15.00/\$25.00		\$15.00	\$20.00 \$60.00	\$60.00
Unit Heater		\$25.00 \$.05 per SF or Min.	\$50.00	\$15.00/\$25.00		\$15.00	\$20.00 \$60.00	\$25.00
Boiler		\$25.00 \$.05 per SF or Min.	\$50.00	\$15.00/\$25.00		\$15.00	\$20.00 \$60.00	\$25.00
Exhaust		\$25.00 \$.05 per SF or Min.	\$50.00	\$15.00/\$25.00		\$20.00	\$20.00 \$60.00	\$25.00
Fireplace		\$35.00 \$.05 per SF or Min.	\$25.00	\$2.00		\$15.00	\$50.00 \$60.00	\$40.00
Solid Fuel Stove		\$35.00 \$.05 per SF or Min.	\$25.00	\$2.00		\$15.00	\$50.00 \$60.00	\$40.00
Commercial Exhaust Hoods		\$35.00 \$.05 per SF or Min.	\$50.00	\$25.00		\$25.00	\$50.00 \$150.00	\$50.00
Roof Top Units		\$0.00 \$.05 per SF or Min.	\$50.00	\$25.00		\$15.00	\$20.00 \$60.00	\$50.00
Review Commercial							\$75.00	\$0.00
Miscellaneous		\$25.00 \$.05 per SF or Min.	\$50.00	\$25.00		\$25.00	\$20.00 \$60.00	\$25.00

Building Inspector Fees Review 2024 PLUMBING	City Of Fort Atkinson Current	City of Stoughton	City of Jefferson	City of Lake Mills	City of Whitewater	Delavan/Darien	City of Pewaukee	City of Fort Atkinson Proposed	
Base Fee		\$35.00 Min of \$55.00	\$50.00	\$30.00	\$30.00	\$50/\$100	\$60/\$125	\$35 base fee/ \$60 minimum	
New Commercial/ Additions/Remodels New		\$.07 per SF all areas. \$0.00 Min of \$105.00	\$50.00	\$30.00	\$30.00	\$.06 per SF	\$150.00	\$.05 per SF	
Residential/Additions/Remodels		\$.06 per SF all areas. \$0.00 Min of \$55.00	\$50.00	\$30.00	\$30.00	\$.04 per SF	\$125.00	\$.05 per SF	
Per Fixture Per Air Admittance Valve		\$6.00 \$.05 per SF or Min	\$8.00	\$5.00	\$5.00	\$9.00	\$12.00	\$6.00	
Laterals		\$0.00 not specified \$75.00	\$60	\$8.00 \$25.00	\$5.00 \$25.00	\$5.00 \$25.00	\$9.00 \$50.00	\$12.00 \$60.00	\$10.00 \$75.00
Sprinkler/Alarm Fee		\$0.00 \$225 plus \$.01 per SF	\$150/\$300 Plus \$.50 per head	\$.50 per	.50 per		\$60.00	\$75 Residential \$300 Commercial	
Grease Trap	\$50 annually		\$0.00					\$50 New/ \$100 annually without certified inspection	
Misc. Specialty		\$0.00	\$20.00				\$60.00	\$30.00	

Building Inspector Fees Review 2024 MISCELLANEOUS	City Of Fort Atkinson Current	City of Stoughton	City of Jefferson	City of Lake Mills	City of Whitewater	Delavan/Darien	City of Pewaukee	City of Fort Atkinson Proposed
Base Fee	\$35.00	\$0.00	\$50.00	\$40.00	\$30.00	\$55.00	\$60.00	\$35.00
Awnings	\$25.00 Per Structure		\$8 per \$1000 value	\$5 per \$1000	\$5.00 per \$1000	\$30.00	\$60.00	\$25.00
Deck	\$.25 per SF		\$8 per \$1000 value	\$5 per \$1000	\$5.00 per \$1000	.26 per SF	\$275.00 plus \$.25 SF	\$.25 per SF
Fence	\$25.00		\$50.00	\$5 per \$1000	\$5.00 per \$1000	\$50 Plus Zoning	\$120.00 plus \$.25 SF	Base fee + Zoning Fee
Pool	\$35.00		\$8 per \$1000 value	\$5 per \$1000	\$5.00 per \$1000	\$50 Plus Zoning/ Above ground \$100 Plus Zoning&Plan Review/ Inground	\$120.00 plus \$.25 SF	\$35.00 Above Ground/\$100 In Ground
Signs	\$25.00 per sign	\$90.00	\$35.00	\$5 per \$1000	\$5.00 per \$1000	\$100.00	\$50.00 plus \$2 SF	\$25.00
Failure to obtain Occupancy	\$250.00 per Structure	\$80.00	\$150.00	\$75.00			\$180 / \$300	\$250.00 per Structure \$50 flat fee/ \$0 fee if ROW permit obtained
Private Driveway	\$0.00	\$35.00	\$0.00	\$0.00	\$30.00	\$85.00	\$75.00	
Foundation Repair	\$0.00							\$25.00

Building Inspector Fees Review 2024 ZONING REVIEW	City Of Fort Atkinson Curent	City of Stoughton	City of Jefferson	City of Lake Mills	City of Whitewater	Delavan/Darien	City of Pewaukee	City of Fort Atkinson Proposed	
Residential New	\$100.00	\$90.00				\$100.00	\$145.00	\$75.00	\$100.00
Residential Additions/Structures	\$50.00	\$90.00	\$0.00	\$0.00	\$50.00	\$100.00	\$75.00	\$50.00	
Residential deck, Fence, Storage Shed, Egress Windows	\$25.00	\$90.00			\$10.00	\$35.00	\$75.00	\$25.00	
Commercial Additions/Structures	\$100.00	\$120.00	\$0.00	\$0.00	\$50.00	\$145.00 In Plan Review		\$100.00	
Commercial New Structures	\$100.00	\$120.00	\$0.00	\$0.00	\$100.00	\$185.00 In Plan Review		\$150.00	
Handicap Ramp - Temporary	\$0.00	not stated	not stated	not stated	not stated	not stated	not stated	\$50.00	
Erosion Bond (to be returned when SPS 360.20 perenial cover of 70% achieved.)								\$1,500.00 minus any fees city accrues maintaining site.	
Home Occupation Permit Fee								\$75.00 0-1 Year - \$0; 2-5 Years - \$100; 5-10 Years - \$250; 10+ Years - \$400; Fee is Annual	
Vacant Property Registration Fee									
Zoning Letters	\$0.00	\$55.00				\$50.00		\$50.00	

Color Key

New Fee	Fee Removed	Fee Adjustment
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MEMORANDUM

DATE: September 10, 2024

TO: Finance Committee

FROM: Ben Dayton, Parks and Recreation Director

RE: Parks and Recreation Proposed Field Fees 2025

BACKGROUND

The Parks and Recreation Department has multiple parks that offer sports fields. Ralph Park has two softball diamonds, Memorial Park has three baseball diamonds, Jones Park has one baseball diamond, and Rock River Park has two football fields/multiuse space. In addition to these fields, we also maintain and develop two softball diamonds at Luthar Elementary School, which are located on school district property.

In 2023 Field Fees were introduced to offset the expenses incurred by the Parks and Recreation Department. Those fees were appropriately set based on the estimated expenses. They are also consistent with the fees charged by surrounding departments.

The two fields located at Luther Elementary school were not included in the original fee schedule, despite still being maintained by city staff. The fields are not located on our property which poses some logistical issues. Staff transport a field drag to the site each time field preparation is needed. Additionally, all field prep materials such as chalk and Turface also need to be transported to the site.

The main user groups utilizing the fields at Luther include local baseball and softball groups and Fort Atkinson Park and Recreation Softball. None of these groups have a current agreement that included the diamonds at Luther Elementary.

The City has an agreement with the Fort Atkinson School District to share services for no fee. The City uses the school facilities and the school uses the City's parks.

The Field Fee schedule lists charges for practices, games, and the use of field lights. Game fees and field light usage are based on a per use charge, while practices are based on an hourly rate.

DISCUSSION

The fields at Luther Elementary are not utilized as much by user groups because of the lack of amenities. Yet the Parks and Recreation Department still incur an expense to provide basic field maintenance.

Direct cost for a practice includes the expense of staff time and equipment run time. Using the high end of the wage scale, the cost for field prep on one diamond is \$16 for ½ hour of time. With the average team utilizing a field for 1.5 hours the adjusted fee comes out to \$10/practice.

The direct costs of a game are consistent with what is used at Ralph or Memorial parks, chalk and diamond dry, the wear and tear of the infield groomer. The prep fee includes staff's time which includes raking, sweeping, chalking, dragging, and occasionally moving bases/pitching mound.

The indirect costs not accounted for include the cost of painting foul and out of bounds lines (staff time, paint, and equipment), administrative time, and additional staff time and cost to repair items (i.e. fencing, benches). The fields are not located on city owned property, thus no additional amenities on site have been accounted for.

All diamond preparations during the week (Monday-Friday) will be the responsibility of the Parks and Recreation Department unless otherwise agreed on with the Parks and Recreation Director or authorized personnel. No additional field prep will take place during the weekend (Saturday-Sunday). Teams will be responsible for minimal maintenance due to the lack of available equipment.

Fees would be charged in total at the end of the season due to rain dates and cancellations. The North and South Diamonds at Luther will be added to the existing facilities calendar for scheduling. Organizations are responsible for communicating to staff any field reservations and cancellations.

It is not anticipated that the diamonds at Luther will be used often for game play, but maintaining a game fee is still recommended.

Additionally, to create consistency in fee collection, staff recommends adjusting the practice fees to a "per use" fee rather than an hourly rate. The recommended fee of \$15 per use is based on the average length of scheduled practices.

FINANCIAL ANALYSIS

Staff estimated the increased revenue would be approximately \$480 based off 2 practices a week per field for the length of an average season (May-July). Adjusting the price per hour to price per practice is anticipated to be a net neutral change.

RECOMMENDATION

Staff recommend adding the diamonds at Luther Elementary to the existing Field Fee Schedule and changing the practice fees to a per use charge.

ATTACHMENTS

2025 Proposed Field Fees



2025 Field Rental Fees DRAFT

Park	Facility		Reservation & Use Fee
Jones Park			
600 Janesville Avenue	Baseball Field	Game	\$100/1st game + \$50/additional game
		Tournament*	\$100/1st game + \$50/additional game
		Practice (2 hrs)	\$30/practice
		Prep Fee	\$50/1st game
		Lights	\$10/day
If a non-resident team plays after a resident team, the fee is \$100/game			
If a resident team plays after a different resident team, the fee is \$50/game			
All diamond preparations during the week (Mon-Fri) will be the responsibility of the City, unless otherwise			
All diamond preparations during the weekend (Sat-Sun) will be the sports organization's responsibility, unless otherwise			
*Tournaments: if there is a game on Friday, then a game on Saturday, the Saturday game would be considered "additional game"			
Memorial Park			
520 Riverside Drive	Baseball Diamond #1	Game	\$40/game
		Tournament*	\$250/day/3 diamonds
		Practice (max 2 hrs)	\$15/practice
		Prep Fee	\$20/diamond
		Lights	\$10/day/3 diamonds
	Baseball Diamond #2	Game	\$40/game
		Tournament*	\$250/day/3 diamonds
		Practice (max 2 hrs)	\$15/practice
		Prep Fee	\$20/diamond
		Lights	\$10/day/3 diamonds
	Baseball Diamond #3	Game	\$40/game
		Tournament*	\$250/day/3 diamonds
		Practice (max 2 hrs)	\$15/practice
		Prep Fee	\$20/diamond
		Lights	\$10/day/3 diamonds
Ralph Park			
600 Jefferson Street	Softball Diamond North	Game	\$40/game
		Tournament*	\$250/day/2 diamonds (Fri 5:30-10:00 p.m. \$100/2 diamonds)
		Practice (max 2 hrs)	\$15/practice
		Prep Fee	\$20/field
		Lights	\$10/day/2 diamonds
	Softball Diamond South	Game	\$40/game
		Tournament*	\$250/day/2 diamonds (Fri 5:30-10:00 p.m. \$100/2 diamonds)
		Practice (max 2 hrs)	\$15/practice
		Prep Fee	\$20/field
		Lights	\$10/day/2 diamonds
Luther Elementary			
205 Park St	Softball Diamond North	Game	\$40/game
		Practice (max 2 hrs)	\$10/practice
		Prep Fee	\$20/field
	Softball Diamond South	Game	\$40/game
		Practice (max 2 hrs)	\$10/practice
		Prep Fee	\$20/field
Rock River Park			
1300 Lillian Street	Football Field North	Game/Practice - no prep	\$10/hour
		Lights	\$10/day/3 fields
	Football Field South	Game/Practice - no prep	\$10/hour
		Lights	\$10/day/3 fields
	Practice Field	Game/Practice - no prep	\$10/hour
		Lights	\$10/day/3 fields
*All tournaments require park shelter rental at 50% of the rental fee.			
Game/tourney fee includes use of dragging machine, 1 bag of chalk per 2 games, scoreboard (if operable), and up to 8 bags of diamond dry per day. \$15/bag of diamond dry if more is needed. \$10/bag of chalk if more is needed.			
Teams are required to perform pre and post game care of the field.			
No charge for Fort Atkinson City sponsored activities or Fort Atkinson School District activities.			