



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**ECONOMIC DEVELOPMENT COMMISSION MEETING
IN PERSON AND VIA ZOOM
THURSDAY, OCTOBER 31, 2024 – 9:00 AM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVI1VnR1RWF5bXovdz09&omn=88097058725>

Meeting ID: 599 786 6403

Passcode: 53538

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AGENDA

- 1. Call meeting to order**
- 2. Roll Call**
- 3. New Business**
 - a. Review and possible action relating to the **minutes of the August 5, 2024 Economic Development Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
 - b. Boost Fort Atkinson: A Business Competition (Houseman, City Manager)
 - c. The Economic Development Commission may adjourn into closed session under Wis. Stat. 19.85(1)(e) to deliberate or negotiate the possible sale of public properties where competitive or bargaining purposes require a closed session (Houseman, City Manager)
 - d. The Economic Development Commission may return to open session to take action on the following item(s) discussed in the closed session:
 - 1) Review and possible recommendation to the City Council relating to an Offer to Purchase City-owned property in the Klement Business Park (Houseman, City Manager)
 - 2) Review and possible recommendation to the City Council relating to an Option to

Purchase City-owned property in the Klement Business Park (Houseman, City Manager)

4. Adjournment

Date Posted: October 28, 2024

CC: Economic Development Commission; City Council; City Staff; City Attorney; News Media; JCEDC/ThriveED

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**ECONOMIC DEVELOPMENT COMMISSION MEETING
IN PERSON AND VIA ZOOM
MONDAY, AUGUST 5, 2024 – 4:00 PM
CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

Member J Ralston called the meeting to order at 3:00 pm.

2. Roll call

Present: Commissioners John Donohue, James Nelson, Mary Kay Paulson Weston, Jonah Ralston, Ex-officio Shauna Wessely Chamber of Commerce, Ex-Officio City Manager and Council Rep Johnson. Also present: Clerk/Treasurer and Thrive ED JCEDC representative.

Excused absence: Mark McGlynn

3. New Business

*a. Review and possible action relating to the **Minutes** of the September 5, 2023 Economic Development Commission meeting*

Johnson moved, seconded by Donohue to approve the minutes of the September 5, 2023 Economic Development Commission meeting. Motion carried.

b. The Economic Development Commission may adjourn into closed session per Wis. Stat. §19.85(1)(f) to consider financial and personal information of an applicant for the City of Fort Atkinson's Capital Catalyst Revolving Loan Fund (CCRLF) from Little Rainbows Play Place LLC

Niina Konz introduced herself and her business plan for Little Rainbows Play Place.

Donohue moved, seconded by Paulson Weston to adjourn into closed session per Wis. Stat 19.85(1)(f) to consider financial and personal information of an applicant for the City of Fort Atkinson's Capital Catalyst Revolving Loan Fund from Little Rainbows Play Place LLC. Motion carried unanimously.

*c. The Economic Development Commission may return to open session for the purposes of review and possible action relating to an application from Little Rainbows Play Place LLC for a **Capital Catalyst Revolving Loan Fund Loan***

Paulson Weston moved, seconded by Johnson to reconvene into open session for the

purposes of review and possible action relating to an application from Little Rainbows Play Place LLC for a Capital Catalyst Revolving Loan Fund Loan.

Paulson Weston moved, seconded by Johnson to approve the Capital Catalyst Revolving Loan for Little Rainbows Play Place, LLC in the amount of \$50,000 for a term of 7 years at a 2% fixed interest rate subject to second mortgage. Motion carried.

d. Wisconsin Economic Development Association presentation (Melissa Hunt, EDFP, Planning and Economic Development Professional)

Melissa Hunt, Chair of the Board, Wisconsin Economic Development Association and Kathryn Berger, WEDA Interim President and CEO gave a presentation to the Commission on WEDA. No action was taken.

e. Jefferson County Economic Development Update (Deb Reinbold, JCEDC/Thrive ED President)

Deb Reinbold gave a brief update on JCEDC and ThriveEd. No action was taken.

4. Adjournment

Ralston moved, seconded by Paulson Weston to adjourn. Meeting adjourned at 5:21 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director