



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, NOVEMBER 19, 2024 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/86483953124?pwd=Nd8wSXu2lT3DtD9oWOTwibQWQgIO0w.1>

Meeting ID: 864 8395 3124

Passcode: 53538

Dial by Location

+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Public Hearings**
- 4. Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
- 5. Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
 - a. Review and possible action relating to the **minutes of the November 7, 2024 City**

Council meeting (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to the **minutes of the November 12, 2024 Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to **building, plumbing, and electrical permit report for October 2024** (Draeger, Building Inspector/Zoning Administrator)
- d. Review and possible action relating to the City Clerk-issued **License and Permit Report for October 2024** (Ebbert, Clerk/Treasurer/Finance Director)
- e. Review and possible action relating to **City Sewer, Water, and Stormwater Utility Financial Statements** as of October 31, 2024 (Ebbert, Clerk/Treasurer/Finance Director)
- f. Review and possible action on a **Special Event: Chamber of Commerce, Holiday Market & Trolley Rides**, Saturday, December 7, 2024, 9:00 AM - 3:00 PM. (Ebbert, Clerk/Treasurer/Finance Director)
- g. Review and possible action on a **Special Event: Chamber of Commerce, Holiday Parade**, Sunday, December 8, 2024, 2:00 PM - 6:00 PM. (Ebbert, Clerk/Treasurer/Finance Director)
- h. Review and possible action relating to a **Temporary Alcohol Beverage License for St. Joseph Catholic Church** for their event Tacos, Tamales & Trivia on Saturday December 7, 2024. (Ebbert, Clerk/Treasurer/Finance Director)

6. Petitions, Requests, and Communications

- a. Public Works and Parks Operations facility - Project Update Q3 (Williamson, Public Works Superintendent)
- b. Presentation from Trilogy Consulting, LLC relating to the City's Stormwater Utility, Water Utility, and Wastewater Utility (Selle, Director of Public Works)
- c. Review and possible action relating to a Petition by the City of Fort Atkinson to vacate Trillium Drive (Selle, Director of Public Works)

7. Resolutions and Ordinances

- a. Review and possible action relating to a **Resolution Adopting the 2025 Annual Budget and Setting the Property Tax Levy for the City of Fort Atkinson**, Jefferson County, Wisconsin (Houseman, City Manager)
- b. Review and possible action relating to a **Resolution Confirming the Total Levy for Taxing Jurisdictions in the City of Fort Atkinson and Determining the Mill Rate** (Houseman, City Manager)
- c. Review and possible action relating to a **Resolution establishing the 2025 Schedule of Fees** for the City of Fort Atkinson, Jefferson County (Houseman, City Manager)
- d. Review and possible action relating to a Resolution approving interfund loans from the General Fund and the Wastewater Utility Fund to Tax Increment District #9 to support the Banker Road Public Infrastructure Project in the City of Fort Atkinson,

8. Reports of Officers, Boards, and Committees

- a. City Manager's Report (Houseman, City Manager)

9. Unfinished Business

10. New Business

- a. Review and possible action relating to an **Extraterritorial Certified Survey Map** for the property located at N1394 Schwemmer Lane (Draeger, Building/Zoning Administrator)
- b. Review and possible action on a contract for the **Banker Road public infrastructure** installation with Forest Landscaping and Construction in an amount not to exceed \$4,013,561.50 (Selle, Director of Public Works)
- c. Review and approve for signature WDNR agreement formalizing Phosphorous Trading between the City and the Wastewater Treatment Plant (Selle, Director of Public Works)
- d. Review and possible action relating to the **Preliminary Plat Review** for 611 and 609 Grove Street (Selle, Director of Public Works)
- e. Review and possible action related to the **purchase and installation of replacement flooring** at the Wastewater Utility Main Building (Sweeney, Wastewater Superintendent)
- f. Review and possible action relating to the a contract for the **repair of the Memorial Park lift station** (Sweeney, Wastewater Superintendent)
- g. Review and approve the Small Animal Collection Contract with the **Humane Society of Jefferson County** for 2025 (Ebbert, Clerk/Treasurer/Finance Director)
- h. Review and possible action relating to **disallowance of a claim** against the City of Fort Atkinson, Goldsmith (Ebbert, City Clerk/Treasurer/Finance Director).
- i. Review and possible action to authorize the City Manager to issue a **Request for Proposals for recruitment services** for a Director of Public Works (Houseman, City Manager)

11. Claims, Appropriations and Contract Payments

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

12. Adjournment

Date Posted: November 15, 2024

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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