



**POLICE AND FIRE COMMITTEE MEETING  
IN PERSON  
WEDNESDAY, NOVEMBER 20, 2024 – 2:00 PM  
CITY HALL – SECOND FLOOR**

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

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**AGENDA**

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of Minutes**
  - a. Review and possible action relating to the **minutes of the October 17, 2024 Police and Fire Commission meeting.**
- 4. New Business**
  - a. Review and possible action relating to the appointment of top candidate(s) from the Fire/EMS Department recruitment process for Firefighter/Paramedics and/or Firefighter/AEMTs (Peterson)
  - b. Review and possible action relating to the appointment of top candidate(s) from the Part Time Division Chief promotional assessment center (Peterson)
  - c. Review and possible action relating to the appointment of top candidate(s) for the Part Time Captain position (Peterson)
- 5. Adjournment**

*Date Posted: November 18, 2024*

*CC: Police & Fire Commission Members; City Manager, Fire Chief, Police Chief, City Council;  
News Media*

*Notice is hereby given that a majority of the Fort Atkinson City Council may be present at this*

*meeting at the location and time indicated above to gather information about any subject matters on this agenda over which they have decision-making responsibility. This may constitute a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d. 553, 494 N.W.2d 408 (1993), and must be noticed as such although the City Council will not take any formal action at this meeting.*

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**POLICE AND FIRE COMMITTEE MEETING  
IN PERSON  
THURSDAY, OCTOBER 17, 2024 – 2:00 PM  
CITY HALL – SECOND FLOOR**

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**MINUTES**

**1. Call meeting to order**

Acting Chairperson Russ Turk called the meeting to order at 2:00 pm.

**2. Roll call**

Present: Commissioner Hartwick, Schultz, Raub and Acting Chairperson Turk. Also present: City Manager, Division Chief, Police Lieutenant and Public Relations Executive Assistant

**3. New Business**

*a. Review and possible action relating to the **minutes of the July 11, 2024 Police and Fire Commission meeting.***

Schultz moved, Hartwick seconded to approve the minutes of the July 11, 2024 Police and Fire Commission meeting. Motion carried.

*b. Review and possible action in relation to the hiring of a top candidate(s) from the hiring process for the Police Department (Bump)*

Lt. Lindsey reviewed the candidates for the hiring process. Both candidates did not meet the hiring objectives. No job was offered. No action was taken.

*c. Overview and progress report of Police Lieutenant promotional process for the police department (Bump, Police Chief)*

Lt.. Lindsey reviewed the lieutenant process. There were two candidates, one internal and one external. The external candidate did not continue the process. Process continues with internal candidate. No action was taken.

*d. Review and possible action relating to the appointment of top candidate(s) from the Fire/EMS Department recruitment process for Firefighter/Paramedics and/or Firefighter/AEMTs (Peterson)*

Hartwick moved, seconded by Raub to appoint top candidates Ashley Buchanan - part-time paramedic, and Jake Fleck, paid-on-call firefighter. Subject to the background check and physical.

Motion passed unanimously.

**4. Adjournment**

Hartwick moved, seconded by Schultz to adjourn. Meeting adjourned at 2:07 p.m.

Respectfully submitted

Sarah Weihert

Public Relations Executive Assistant