



City of Fort Atkinson  
City Manager's Office  
101 N. Main Street  
Fort Atkinson, WI 53538

**TRANSPORTATION & TRAFFIC REVIEW COMMITTEE MEETING  
IN PERSON AND VIA ZOOM  
THURSDAY, DECEMBER 12, 2024 – 2:00 PM  
CITY HALL – SECOND FLOOR**

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**MINUTES**

**1. Call meeting to order**

Chairperson Selle called the meeting to order at 2:01 p.m.

**2. Roll call**

Members Present: Armstrong, Selle, Bump, Jaeckel, Maas, Moehling, and Williamson arrived at 2:09 p.m.

Members Absent: Rice

**3. Approval of Minutes**

*a. Review and possible action relating to the **minutes of the November 13, 2023 Transportation and Traffic Review Committee***

Motion to approve the minutes of the November 13, 2023 meeting made by Jaeckel and second by Maas. Motion passed by unanimous voice vote.

**4. Parking Requests: None**

**5. Speed Limit Reviews: None**

**6. Traffic Signal Reviews: None**

**7. Miscellaneous: None**

**8. Transit Items**

*a. Update from Brown Cab on ridership and marketing for 2024*

- *Service Hours (Brown Cab)*
- *Ridership Trends (Brown Cab)*
- *Institutional Fares (Brown Cab)*
- *Staffing (Brown Cab)*
- *Vehicle Updates (City)*
- *Contract Status (City)*

Chairperson Selle introduced Justin Running of Brown Cab to discuss the 2024 taxi update.

Running discussed current fares noting that ridership is up from the same time last year.

Selle asked if Brown Cab has experienced any changes this year. Running indicated the current ridership is normal for the reduced hours the City has been operating with for the last several years. The City currently has an 8,000 hour service year.

Running discussed possible increases in ridership in upcoming years of the contract. He indicated they are pleased with the increase in ridership.

Selle gave an update on the current fleet of vehicles.

The City and Brown Cab are in year two of a five-year contract. Fares were increased in 2023. There will be no increase in 2025.

## **9. Safe Routes to School**

### *a. Update on **State/Municipal Agreement** for the construction of in-fill sidewalks as a part of the Safe Routes to School Plan*

Chairperson Selle gave an update on SRTS grants received. The grant for the high school sidewalk and infill sidewalk was awarded to the City. The next step is to engage in the design of the sidewalk.

Maas asked if the South Main project was a part of the same project. Selle indicated it is a different project. The east side of the street will have the path. All the work will be within the right of way. The work is targeted for 2026. The project is in conjunction with the Town of Koshkonong.

## **10. Adjournment**

Bump moved to adjourn, seconded by Jaeckel. Meeting adjourned at 3:25 p.m.

