



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, DECEMBER 17, 2024 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/86483953124?pwd=Nd8wSXu2lT3DtD9oWOTwibQWQglO0w.1>

Meeting ID: 864 8395 3124

Passcode: 53538

Dial by Location

+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Public Hearings**
 - a. Public Hearing relating the **petition to discontinue Trillium Drive** in the City of Fort Atkinson, Jefferson County, Wisconsin
- 4. Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
- 5. Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*

- a. Review and possible action relating to the **minutes of the December 3, 2024 City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- b. Review and possible action relating to the **minutes of the December 10, 2024 Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to the **minutes of the December 11, 2024 Economic Development Commission meeting** (Ebbert/Clerk/Treasurer/Finance Director)
- d. Review and possible action relating to the **minutes of the December 12, 2024 Transportation and Traffic Review Commission meeting** (Ebbert/Clerk/Treasurer/Finance Director)
- e. Review and possible action relating to **building, plumbing, and electrical permit report for November 2024** (Draeger, Building Inspector/Zoning Administrator)
- f. Review and possible action relating to the City Clerk-issued **License and Permit Report for November 2024** (Ebbert, Clerk/Treasurer/Finance Director)
- g. Review and possible action relating to **City Sewer, Water, and Stormwater Utility Financial Statements** as of November 30, 2024 (Ebbert, Clerk/Treasurer/Finance Director)

6. Petitions, Requests, and Communications

7. Resolutions and Ordinances

- a. Review and possible action on a resolution to **Discontinue Trillium Drive** in the City of Fort Atkinson (Selle, Director of Public Works)
- b. Review and possible action relating to a Resolution **Defederalizing American Rescue Plan Act (ARPA)** funds in the City of Fort Atkinson, Jefferson County, Wisconsin (Houseman, City Manager)
- c. Review and possible action relating to a Resolution **amending the 2024 Annual City of Fort Atkinson Budget** relating to a transfer of funds between Tax Increment Districts (Houseman, City Manager)
- d. Second and possible third/final reading of an ordinance relating to a **Zoning Map Amendment** to change the zoning district for the property located at 211 Memorial Drive (parcel number 226-0514-0312-050), from Single Family Residential (SR-5) to Institutional (I) (ZMA-2024-02) (Draeger, Building Inspector/Zoning Administrator)

8. Reports of Officers, Boards, and Committees

- a. City Manager's Report (Houseman, City Manager)

9. Unfinished Business

- a. Review and possible action relating to a Development Agreement between the City of Fort Atkinson and Intrepid Investments for the **Ridge View Estates Subdivision**

(Houseman, City Manager)

- b. Review and possible action relating to proposals for **recruitment services for the Public Works Director** position (Houseman, City Manager)

10. New Business

- a. Review and possible action relating to the **repair of the 2020 Dodge Grand Caravan for the Taxi Program** at a cost of \$22,476.78 from Shepy's Autobody with a 10% contingency (Selle, Director of Public Works)
- b. Review and possible action to authorize the City Manager to execute the **2025 Joint Powers Agreement** with Jefferson County for the County 911 Emergency System (Houseman, City Manager)
- c. Review and possible action relating to an Amendment to the Agreement for **Solid Waste and Recyclable Collection and Disposal** between the City of Fort Atkinson and GFL Solid Waste Midwest, LLC (Houseman, City Manager)
- d. Review and possible action relating to an **Agreement between the City of Fort Atkinson and the Fort Atkinson Firefighters - Local 580** for 2025 (Peterson, Fire Chief)
- e. Review and possible action relating to Police Department **equipment and upfitting order for 2025 squad car purchase** (Bump, Police Chief)
- f. Review and possible action on **seven construction package contracts for the Haumerson's Pond Garage/Shelter** in an amount not to exceed \$292,939.66 (Dayton, Director of Parks and Recreation)
- g. Review and possible action relating to 2025 Capital Outlay **Purchase of a 2025 F150 Truck including Tommy Gate Liftgate and Safety Light** for the Parks and Recreation Department (Dayton, Parks and Recreation Director)
- h. Review and possible action relating to the purchase of **Furniture and Fixtures for the Public Works and Parks Operations Facility Project** (Williamson, Superintendent Public Works)
- i. Review and possible action relating to the purchase of **service shop equipment for the new Public Works and Parks Operations Facility** (Williamson, Superintendent Public Works)
- j. Review and possible action relating to a **contract for Fiber Optic Cable and Splicing Installation Services from Koch Telecommunications** at a cost not to exceed \$9,011.32 (Williamson, Superintendent Public Works)
- k. Review and possible action authorizing an **Environment and Planning Study** to support the airport lighting and navigation upgrades from Mead and Hunt in an amount not to exceed \$20,000 (Selle, Director of Public Works)

11. Miscellaneous

12. Claims, Appropriations and Contract Payments

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

13. Adjournment

Date Posted: December 13, 2024

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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