



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**POLICE AND FIRE COMMITTEE MEETING
IN PERSON
MONDAY, DECEMBER 16, 2024 – 2:15 PM
CITY HALL – SECOND FLOOR**

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of Minutes**
 - a. Review and possible action relating to the **minutes of the November 20, 2024 Police and Fire Commission meeting.**
- 4. New Business**
 - a. Review and possible action relating to the **appointment of top candidate(s) from the Fire/EMS Department** recruitment process for a part-time Firefighter/EMT-Basic (Peterson)
 - b. Review and possible action in relation to **promotion of top officer candidate to the rank of Lieutenant from internal promotional process** for the Police Department (Bump)
- 5. Adjournment**

Date Posted: December 13, 2024

CC: Police & Fire Commission Members; City Manager, Fire Chief, Police Chief, City Council; News Media

Notice is hereby given that a majority of the Fort Atkinson City Council may be present at this meeting at the location and time indicated above to gather information about any subject matters on this agenda over which they have decision-making responsibility. This may constitute

a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such although the City Council will not take any formal action at this meeting.

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**POLICE AND FIRE COMMITTEE MEETING
IN PERSON
WEDNESDAY, NOVEMBER 20, 2024 – 2:00 PM
CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

Chairperson Jones called the meeting to order at 2:00 pm.

2. Roll call

Present: Chairperson Jones, Commissioners Hartwick, Turk and Raub. Also present: City Manager, City Clerk/Treasurer/Finance Director and Fire Chief.

3. Approval of Minutes

*a. Review and possible action relating to the **minutes of the October 17, 2024 Police and Fire Commission meeting.***

Turk moved, seconded by Hartwick to approve the minutes of October 17, 2024 Police and Fire Commission meeting. Motion carried.

4. New Business

a. Review and possible action relating to the appointment of top candidate(s) from the Fire/EMS Department recruitment process for Firefighter/Paramedics and/or Firefighter/AEMTs (Peterson)

Hartwick moved, seconded by Raub to approve the appointment of Mikaela Jergens the top candidate from the Fire/EMS Department recruitment process for Firefighter/Paramedic and/or Firefighter/AEMTs. Motion carried.

b. Review and possible action relating to the appointment of top candidate(s) from the Part Time Division Chief promotional assessment center (Peterson)

Turk moved, seconded by Hartwick to approve the appointment of top candidate Paul Verhalen from the Part Time Division Chief promotional assessment center. Motion carried.

c. Review and possible action relating to the appointment of top candidate(s) for the Part Time Captain position (Peterson)

Hartwick moved, seconded by Raub to approve the appointment of top candidate Nathan Lawrence for the Part Time Captain position. Motion carried.

5. Adjournment

Turk moved, seconded by Hartwick to adjourn. Meeting adjourned at 2:13 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director