



**POLICE AND FIRE COMMITTEE MEETING
IN PERSON
MONDAY, DECEMBER 16, 2024 – 2:15 PM
CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

Chairperson Jones called the meeting to order at 2:15 pm.

2. Roll call

Present: Commissioners Hartwick, Turk, Raub and Chairperson Jones. Also present: City Manager, City Clerk/Treasurer/Finance Director, Fire Chief and Police Lieutenants.

3. Approval of Minutes

*a. Review and possible action relating to the **minutes of the November 20, 2024 Police and Fire Commission meeting.***

Hartwick moved, seconded by Raub to approve the minutes of the November 20, 2024 Police and Fire Commission meeting. Motion carried.

4. New Business

*a. Review and possible action relating to the **appointment of top candidate(s) from the Fire/EMS Department recruitment process for a part-time Firefighter/EMT-Basic (Peterson)***

Chief Peterson presented a request to hire a part-time firefighter/EMT-Basic following successful interviews among the Department.

Turk moved, seconded by Raub to approve the hiring of Caela Brooke as a part-time firefighter/EMT-Basic. Motion carried.

*b. Review and possible action in relation to **promotion of top officer candidate to the rank of Lieutenant from internal promotional process for the Police Department (Bump)***

Lt. Hefty and Lindsey discussed the internal promotional process for the Lt. position.

Hartwick moved, seconded by Turk to approve the internal promotion of Officer Vanessa Leonard to Lieutenant for the Fort Atkinson Police Department. Motion carried.

5. Adjournment

Hartwick moved, seconded by Turk to adjourn. Meeting adjourned at 2:22 pm.

Respectfully submitted,

Michelle Ebbert

City Clerk/Treasurer/Finance Director