



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, JANUARY 21, 2025 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/86483953124?pwd=Nd8wSXu2lT3DtD9oWOTwibQWQglO0w.1>

Meeting ID: 864 8395 3124

Passcode: 53538

Dial by Location

+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Public Hearings**
- 4. Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
- 5. Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
 - a. Review and possible action relating to the **minutes of the January 7, 2025 City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to the **minutes of the January 14, 2025 Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to **City Sewer, Water, and Stormwater Utility Financial Statements** as of December 2024 (Ebbert, Clerk/Treasurer/Finance Director)
- d. Review and possible action relating to **building, plumbing, and electrical permit report for December 2024** (Draeger, Building Inspector/Zoning Administrator)
- e. Review and possible action relating to the **2024 Year-end building, plumbing, and electrical permit** report (Draeger, Building Inspector/Zoning Administrator)
- f. Review and possible action relating to the City Clerk-issued **License and Permit Report for December 16, 2024, through January 17, 2025** (Ebbert, Clerk/Treasurer/Finance Director)
- g. Discussion and possible action relating to a **Temporary Retailer's License** for St. Joseph Catholic Church, Knights of Columbus Chili Cook Off on February 15, 2025 (Ebbert, Clerk/Treasurer/Finance Director)

6. Petitions, Requests, and Communications

7. Resolutions and Ordinances

- a. First reading of an ordinance relating to a **Zoning Map Amendment** to change the zoning district for a portion of the property located at 401 Madison Ave. (parcel number 226-0514-0412-006), from Urban Mixed Use (UMU) to Single Family Residential (SR-7) (Draeger, Building and Zoning Administrator)

8. Reports of Officers, Boards, and Committees

- a. City Manager's Report (Houseman, City Manager)
- b. Interim City Engineer's Report relating to Ridge View Estates (Banker Road property) (Burt, Interim City Engineer)

9. Unfinished Business

10. New Business

- a. Review and possible action on a design contract for the City's **2026 water main replacement and street improvements** (Armstrong, Water Utility Superintendent)
- b. Review and possible action relating to a **Master Services Agreement** with Ruekert and Mielke, Inc. for Engineering Services through December 31, 2025 (Houseman, City Manager)
- c. Review and possible action relating to a **Certified Survey Map** for the property located at 401 Madison Avenue (Draeger, Building and Zoning Administrator)
- d. Review and possible action relating to **rescheduling regular City Council** meetings

to accommodate 2025 Election Schedules (Ebbert, City Clerk/Treasurer/Finance Director)

11. Miscellaneous

12. Claims, Appropriations and Contract Payments

- a. Review and possible action relating to the **Verified Claims** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

13. Adjournment

Date Posted: January 17, 2025

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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