



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**BOARD OF REVIEW MEETING
IN PERSON AND VIA ZOOM
THURSDAY, JUNE 19, 2025 – 10:00 AM
CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

President Jaeckel called the 2025 Board of Review to order at 10:00 am.

2. Roll call

Present: Council Reps. Huckabee, Johnson, Lescohier, President Jaeckel, Manager Houseman and Clerk/Treasurer Ebbert. Also present: City Attorney and Assessor Wiersma.

3. Election of Chairperson

Ebbert nominated President Jaeckel to serve as Chairperson, seconded by Lescohier and motion carried.

4. Election of Vice-Chairperson

Huckabee nominated Lescohier to serve as Vice-Chairperson, Houseman seconded. Motion carried.

5. Review of members of the Board that have met the mandatory training requirements specified in Sec. 70.46(4), Wisconsin Statute.

Ebbert confirmed the mandatory training was attended with a review of material prior to Board of Review. No action was taken.

6. Review of 2025 Assessment Roll and comments by the Assessor

Justin Wiersma of Associated Appraisal provided the update and maintenance performed for 2025. No major law changes this year.

7. Review and possible action to certify all corrections of error under state law (Wis. State 70.43).

No corrections or errors to be discussed.

8. Review and possible action on verifying with the assessor that open book changes are included in the assessment roll.

Wiersma noted changes were recorded and noted in the roll.

9. Hear of testimony of property owners for scheduled appointments as determine final values.

There were no appointments scheduled.

10. During the first two hours, consideration of:

- a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,*
- b. Requests for waiver of the BOR Hearing allowing the property owner an appeal directly to the Circuit Court,*
- c. Requests to testify by telephone or submit a sworn written statement,*
- d. Subpoena requests; and*
- e. Act on any other legally allowed or required BOR matters.*

11. Adjourn 2025 Board of Review

Ebbert moved, seconded by Huckabee to adjourn. Meeting adjourned at 12:00 pm.

Respectfully submitted

Michelle Ebbert

City Clerk/Treasurer/Finance Director