



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**TRANSPORTATION & TRAFFIC REVIEW COMMITTEE MEETING
IN PERSON AND VIA ZOOM
THURSDAY, SEPTEMBER 11, 2025 – 2:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVI1VnR1RWF5bXovdz09&omn=89795666502>

Meeting ID: 599 786 6403

Passcode: 53538

Dial by Location

+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of Minutes**
 - a. Review and possible action relating to the **minutes of the December 12, 2024 Transportation and Traffic Review Committee**
- 4. Parking Requests: None**
- 5. Speed Limit Reviews**
 - a. Review of speed limits on N. Main St., N. High St., and E. Blackhawk Drive between N. Main and N. High streets.
- 6. Traffic Signal Reviews**
 - a. Transition to four-way stop at Reena Ave. at Rangita St. intersection.
- 7. Miscellaneous: None**
- 8. Transit Items**

a. Update from Brown Cab on ridership and marketing for 2025

- Service Hours (Brown Cab)
- Ridership Trends (Brown Cab)
- Institutional Fares (Brown Cab)
- Staffing (Brown Cab)
- Vehicle Updates (City)
- Contract Status (City)

9. Safe Routes to School: None

10. Adjournment

All items may be acted on and recommended to the City Council.

Date Posted: September 9, 2025

CC: Committee Members: Zach Navin (Director of Public Works), Adrian Bump (Chief of Police), Tom Williamson (Superintendent Public Works), Nick Armstrong (City Electrician), Kyle Jackel (City Council Representative), Amanda Moehling (FA School District), Mark Maas (At-large Member), Jack Rice (At-large Member); Rebecca Houseman; Michelle Ebbert; City Council (information only); News Media

Notice is hereby given that a majority of the Fort Atkinson City Council may be present at this meeting at the location and time indicated above to gather information about any subject matters on this agenda over which they have decision-making responsibility. This may constitute a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d 553, 494 N.W.2d 408 (1993), and must be noticed as such although the City Council will not take any formal action at this meeting.

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**TRANSPORTATION & TRAFFIC REVIEW COMMITTEE MEETING
IN PERSON AND VIA ZOOM
THURSDAY, DECEMBER 12, 2024 – 2:00 PM
CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

Chairperson Selle called the meeting to order at 2:01 p.m.

2. Roll call

Members Present: Armstrong, Selle, Bump, Jaeckel, Maas, Moehling, and Williamson arrived at 2:09 p.m.

Members Absent: Rice

3. Approval of Minutes

*a. Review and possible action relating to the **minutes of the November 13, 2023 Transportation and Traffic Review Committee***

Motion to approve the minutes of the November 13, 2023 meeting made by Jaeckel and second by Maas. Motion passed by unanimous voice vote.

4. Parking Requests: None

5. Speed Limit Reviews: None

6. Traffic Signal Reviews: None

7. Miscellaneous: None

8. Transit Items

a. Update from Brown Cab on ridership and marketing for 2024

- *Service Hours (Brown Cab)*
- *Ridership Trends (Brown Cab)*
- *Institutional Fares (Brown Cab)*
- *Staffing (Brown Cab)*
- *Vehicle Updates (City)*
- *Contract Status (City)*

Chairperson Selle introduced Justin Running of Brown Cab to discuss the 2024 taxi update.

Running discussed current fares noting that ridership is up from the same time last year.

Selle asked if Brown Cab has experienced any changes this year. Running indicated the current ridership is normal for the reduced hours the City has been operating with for the last several years. The City currently has an 8,000 hour service year.

Running discussed possible increases in ridership in upcoming years of the contract. He indicated they are pleased with the increase in ridership.

Selle gave an update on the current fleet of vehicles.

The City and Brown Cab are in year two of a five-year contract. Fares were increased in 2023. There will be no increase in 2025.

9. Safe Routes to School

*a. Update on **State/Municipal Agreement** for the construction of in-fill sidewalks as a part of the Safe Routes to School Plan*

Chairperson Selle gave an update on SRTS grants received. The grant for the high school sidewalk and infill sidewalk was awarded to the City. The next step is to engage in the design of the sidewalk.

Maas asked if the South Main project was a part of the same project. Selle indicated it is a different project. The east side of the street will have the path. All the work will be within the right of way. The work is targeted for 2026. The project is in conjunction with the Town of Koshkonong.

10. Adjournment

Bump moved to adjourn, seconded by Jaeckel. Meeting adjourned at 3:25 p.m.



Traffic Review Request – City of Fort Atkinson

Please use this form to submit a request for review of traffic related inquiries within the City of Fort Atkinson. Additional photos or maps may be included as necessary. The Traffic Review Committee meets quarterly on the second Thursday of March, June, September, and December. Submit completed forms to Sarah Weihert at sweihert@fortatkinsonwi.gov

<i>Name</i>	
<i>Phone and Email</i>	
<i>Description</i>	
<i>Suggested Remedy</i>	

Sketch or Map of Area



Traffic Review Request – City of Fort Atkinson

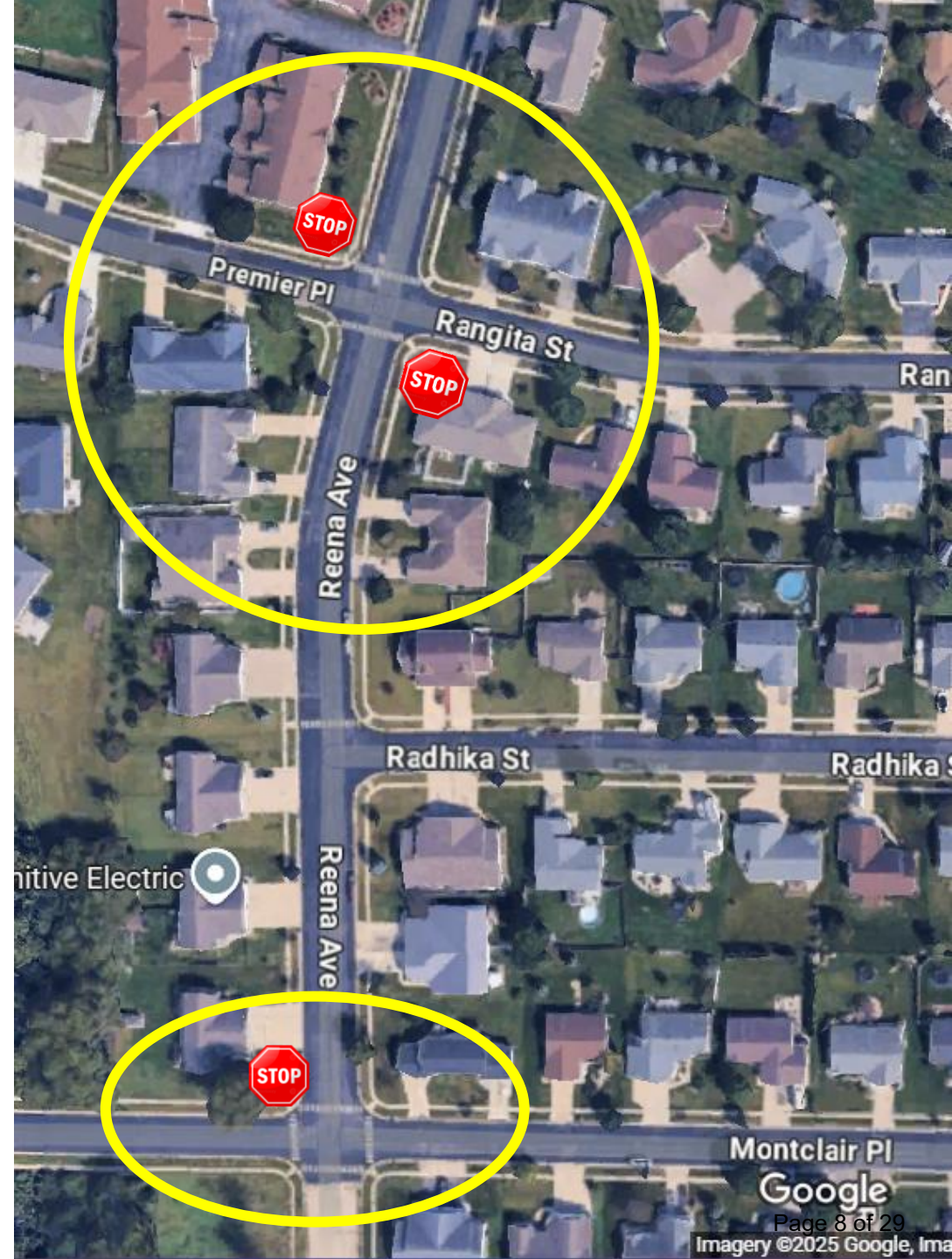
Please use this form to submit a request for review of traffic related inquiries within the City of Fort Atkinson. Additional photos or maps may be included as necessary. The Traffic Review Committee meets quarterly on the second Thursday of March, June, September, and December. Submit completed forms to Sarah Weihert at sweihert@fortatkinsonwi.gov

<i>Name</i>	
<i>Phone and Email</i>	
<i>Description</i>	
<i>Suggested Remedy</i>	

Sketch or Map of Area

Reena Ave at Rangita St.:

Transition this intersection into a 4-Way Stop by placing a STOP sign for Reena Ave southbound on the northwest corner and a STOP sign for northbound traffic on the southeast corner. Finish the new intersection off with adding crosswalks across Premier Pl and Rangita St.



Reena Ave at Montclair Place:

Add a STOP sign to Reena Ave southbound at Montclair Place. The STOP sign would be placed on the northwest corner.

Placement on this corner will require some minor tree trimming to ensure good visibility of the sign for approaching traffic.



**Brown Cab Service- Fort Atkinson
MONTHLY TOTALS
CALENDAR YEAR 2024**

<u>Month</u>	<u>2024 Miles</u>	<u>2023 Miles</u>	<u>Total 2024 Trips</u>	<u>Total 2023 Trips</u>	<u>Agency Trips 2024</u>	<u>Agency Trips 2023</u>	<u>2024 Hours Per Stats</u>	<u>2023 Hours Per Stats</u>	<u>2024 Gallons</u>	<u>2023 Gallons</u>	<u>Fares</u>	<u>Freight</u>	<u>Agency Revenue</u>
January	6,752	7,004	2,222	2,225	310	344	741.57	786.62	1,100.990	831.899	\$ 7,562.50	\$ 4.25	\$ 4,200.00
February	6,480	6,585	2,064	2,199	296	354	692.78	688.85	928.378	940.468	\$ 6,669.50	\$ -	\$ 8,868.00
March	6,267	7,546	2,086	2,304	340	331	729.08	801.12	1,020.087	1,030.699	\$ 6,370.00	\$ -	\$ 6,216.00
1st Qtr Total	19,499	21,135	6,372	6,728	946	1,029	2,163.43	2,276.59	3,049.455	2,803.066	\$ 20,602.00	\$ 4.25	\$ 19,284.00
April	6,608	7,840	2,085	2,216	387	253	723.98	756.68	865.248	969.976	\$ 7,056.50	\$ -	\$ 5,424.00
May	7,639	7,170	2,084	2,229	386	259	674.17	794.02	910.043	1,122.476	\$ 6,040.00	\$ 4.25	\$ 7,188.00
June	6,320	8,254	1,964	2,227	357	281	688.40	786.77	1,014.763	1,135.438	\$ 5,589.50	\$ -	\$ 5,028.00
2nd Qtr. Total	20,567	23,264	6,133	6,672	1,130	793	2,086.55	2,337.47	2,790.054	3,227.890	\$ 18,686.00	\$ 4.25	\$ 17,640.00
Y.T.D.	40,066	44,399	12,505	13,400	2,076	1,822	4,249.98	4,614.06	5,839.509	6,030.956	\$ 39,288.00	\$ 8.50	\$ 36,924.00
July	5,757	7,672	1,838	2,061	364	285	700.30	714.48	967.657	1,049.474	\$ 5,404.00	\$ -	\$ 6,888.00
August	6,515	6,931	2,004	2,149	354	258	707.97	725.55	707.317	1,011.805	\$ 6,406.20	\$ -	\$ 7,608.00
September	6,244	6,435	1,856	2,027	269	269	609.55	680.83	724.889	899.765	\$ 6,549.00	\$ -	\$ 5,688.00
3rd Qtr. Total	18,516	21,038	5,698	6,237	987	812	2,017.82	2,120.86	2,399.863	2,961.044	\$ 18,359.20	\$ -	\$ 20,184.00
Y.T.D.	58,582	65,437	18,203	19,637	3,063	2,634	6,267.80	6,734.92	8,239.372	8,992.000	\$ 57,647.20	\$ 8.50	\$ 57,108.00
October	7,090	6,983	2,191	2,171	363	253	694.73	692.82	805.656	946.974	\$ 7,161.40	\$ -	\$ 5,832.00
November	6,035	7,343	2,071	2,190	316	306	640.25	705.08	686.892	855.936	\$ 6,395.50	\$ -	\$ 5,382.00
December	6,398	7,038	2,162	2,083	339	266	397.22	699.19	724.866	892.075	\$ 6,646.00	\$ -	\$ 5,562.00
4th Qtr. Total	19,523	21,364	6,424	6,444	1,018	825	1,732.20	2,097.09	2,217.414	2,694.985	\$ 20,202.90	\$ -	\$ 16,776.00
Y.T.D.	78,105	86,801	24,627	26,081	4,081	3,459	8,000.00	8,832.01	10,456.786	11,686.985	\$ 77,850.10	\$ 8.50	\$ 73,884.00

2024 Budgeted Hours = 8,000

Actual Paid Driver Hours 2024 = 8,296.31

***Agency Trips are included in Total Trips

**Brown Cab Service- Fort Atkinson
MONTHLY TOTALS
CALENDAR YEAR 2025**

<u>Month</u>	<u>2025 Miles</u>	<u>2024 Miles</u>	<u>Total 2025 Trips</u>	<u>Total 2024 Trips</u>	<u>Agency Trips 2025</u>	<u>Agency Trips 2024</u>	<u>2025 Hours Per Stats</u>	<u>2024 Hours Per Stats</u>	<u>2025 Gallons</u>	<u>2024 Gallons</u>	<u>Fares</u>	<u>Freight</u>	<u>Agency Revenue</u>
January	6,861	6,752	2,408	2,222	418	310	728.72	741.57	914.070	1,100.990	\$ 7,669.00	\$ 8.50	\$ 6,414.00
February	6,786	6,480	2,414	2,064	467	296	659.17	692.78	669.129	928.378	\$ 6,924.00	\$ 12.75	\$ 8,034.00
March	6,992	6,267	2,385	2,086	432	340	661.83	729.08	740.808	1,020.087	\$ 7,851.00	\$ 4.25	\$ 8,652.00
1st Qtr Total	20,639	19,499	7,207	6,372	1,317	946	2,049.72	2,163.43	2,324.007	3,049.455	\$ 22,444.00	\$ 25.50	\$ 23,100.00
April	7,076	6,608	2,365	2,085	451	387	653.25	723.98	681.716	865.248	\$ 6,955.00	\$ 4.25	\$ 8,220.00
May	6,409	7,639	2,211	2,084	394	386	638.17	674.17	783.319	910.043	\$ 7,523.50	\$ 4.25	\$ 8,268.00
June	6,828	6,320	2,144	1,964	338	357	651.10	688.40	705.564	1,014.763	\$ 7,279.50	\$ 8.50	\$ 4,860.00
2nd Qtr. Total	20,313	20,567	6,720	6,133	1,183	1,130	1,942.52	2,086.55	2,170.599	2,790.054	\$ 21,758.00	\$ 17.00	\$ 21,348.00
Y.T.D.	40,952	40,066	13,927	12,505	2,500	2,076	3,992.24	4,249.98	4,494.606	5,839.509	\$ 44,202.00	\$ 42.50	\$ 44,448.00
July		5,757		1,838		364		700.30		967.657			
August		6,515		2,004		354		707.97		707.317			
September		6,244		1,856		269		609.55		724.889			
3rd Qtr. Total	-	18,516	-	5,698	-	987	-	2,017.82	-	2,399.863			
Y.T.D.	40,952	58,582	13,927	18,203	2,500	3,063	3,992.24	6,267.80	4,494.606	8,239.372			
October		7,090		2,191		363		694.73		805.656			
November		6,035		2,071		316		640.25		686.892			
December		6,398		2,162		339		397.22		724.866			
4th Qtr. Total	-	19,523	-	6,424	-	1,018	-	1,732.20	-	2,217.414			
Y.T.D.	40,952	78,105	13,927	24,627	2,500	4,081	3,992.24	8,000.00	4,494.606	10,456.786			

2025 Budgeted Hours = 8,000

***Agency Trips are included in Total Trips

Running Dispatch. Actual PickupTime by Hour 1/1/2025 - 3/31/2025

Hour	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Number
6 - 7	0	48	63	45	62	58	0	276
7 - 8	21	79	76	81	98	67	22	444
8 - 9	46	89	67	76	68	76	43	465
9 - 10	41	79	74	82	118	96	50	540
10 - 11	27	105	87	67	120	80	89	575
11 - 12	61	101	79	87	100	90	72	590
12 - 13	39	90	101	83	130	99	66	608
13 - 14	39	137	105	85	137	137	62	702
14 - 15	43	131	104	84	156	165	72	755
15 - 16	4	174	156	151	222	193	74	974
16 - 17	0	92	87	90	108	81	40	498
17 - 18	0	44	32	55	67	47	41	286
18 - 19	0	19	21	30	42	43	33	188
19 - 20	0	0	0	1	0	0	1	2
								6,903

Running Dispatch. Actual PickupTime by Hour 4/1/2025 - 6/30/2025

Hour	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Number
6 - 7	0	23	38	22	34	23	0	140
7 - 8	15	65	81	78	99	76	19	433
8 - 9	56	81	84	70	67	67	33	458
9 - 10	46	90	104	102	88	98	46	574
10 - 11	63	85	109	111	115	103	68	654
11 - 12	43	87	70	81	87	101	59	528
12 - 13	34	78	94	94	111	105	67	583
13 - 14	31	81	95	109	125	120	68	629
14 - 15	29	118	128	119	142	129	62	727
15 - 16	2	135	159	151	190	153	57	847
16 - 17	0	71	69	85	96	63	41	425
17 - 18	0	30	36	49	50	38	29	232
18 - 19	0	28	35	32	25	37	24	181
19 - 20	0	1	0	0	0	0	0	1
								6,412

Name	Adult	Senior	Disabled	Student	Additional	Parcel	Mileage	SpecialFare	AgencyDisabled
Baraboo	\$ 6.00	\$ 5.00	\$ 5.00	\$ 5.00	\$ -	\$ -	\$ 1.00	\$ -	\$ 9.00
Beaver Dam 2025	\$ 4.00	\$ 2.50	\$ 2.50	\$ 3.50	\$ 2.00	\$ 10.00	\$ 2.00	\$ 3.00	\$ 10.00
Chippewa Falls	\$ 3.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ -	\$ -	\$ -		\$ 7.00
Clintonville	\$ 3.00	\$ 2.00	\$ 2.00	\$ 2.00	\$ -	\$ -	\$ 2.00	2.00 Extra Stop	\$ 7.00
Hudson	\$ 3.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ -	\$ -	\$ 2.50		\$ 6.00
Marshfield	\$ 5.00	\$ 3.00	\$ 3.00	\$ 5.00	\$ 1.25	\$ 10.00	\$ -		\$ 10.00
Mauston	\$ 3.75	\$ 2.00	\$ 2.00	\$ 2.00	\$ -	\$ -	\$ 1.50		\$ 5.00
New Richmond	\$ 3.00	\$ 2.50	\$ 2.50	\$ 3.00	\$ -	\$ -	\$ 2.00		\$ 6.00
Onalaska / Holmen / West Salem	\$ 4.50	\$ 4.00	\$ 4.00	kare	\$ 3.00	\$ 5.00	\$ -	-0.75 reduced	7.00
Platteville	\$ 5.00	\$ 4.50	\$ 4.50	\$ 4.50	\$ 2.00	\$ 12.00	\$ 4.00	2.00 Bus Fare	\$ 12.00
Portage	\$ 5.50	\$ 4.25	\$ 4.25	\$ 4.25	\$ -	\$ 10.00	\$ 4.00		\$ 13.00
Prairie du Chien 2025	\$ 4.00	\$ 2.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ 6.25	\$ 2.50		\$ 5.25
Reedsburg	\$ 4.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ -	\$ -	\$ 2.00		\$ 9.00
Richland Center	\$ 3.50	\$ 2.50	\$ 2.50	\$ 2.50	\$ -	\$ -	\$ 1.75		\$ 5.00
River Falls	\$ 2.75	\$ 1.50	\$ 1.50	\$ 1.25	\$ -	\$ -	\$ 1.50		\$ 5.00
Shawano	\$ 4.50	\$ 3.50	\$ 3.50	\$ 3.50	\$ -	\$ -	\$ 1.25		\$ 10.50
Stoughton	\$ 5.00	\$ 4.00	\$ 4.00	\$ 5.00	\$ -	\$ 3.50	\$ 1.00		\$ 8.00
Wisconsin Rapids 2025	\$ 3.50	\$ 2.00	\$ 2.00	\$ 2.75	\$ -	\$ -	\$ 1.25		\$ 8.00

Brown Cab

Name	Adult	Senior	Disabled	Student	Additional	Parcel	Mileage	SpecialFare	AgencyDisabled
Edgerton	\$ 3.50	\$ 2.50	\$ 2.50	\$ 2.25	\$ 2.00	\$ 9.00	\$ 2.25	0.25 1 bag	\$ 9.00
Fort Atkinson	\$ 5.00	\$ 3.50	\$ 3.50	\$ 4.00	\$ 2.00	\$ 4.25	\$ 3.00	1.75 add after 10PM	\$ 12.00
Jefferson	\$ 4.00	\$ 3.00	\$ 3.00	\$ 4.00	\$ 3.00	\$ 8.00	\$ 2.25	2.00 3 bags	\$ 8.00
Lake Mills	\$ 3.00	\$ 1.75	\$ 1.75	\$ 2.00	\$ 1.75	\$ 4.00	\$ 1.75	1.50 3 bags	\$ 6.10
Medford	\$ 2.75	\$ 2.25	\$ 2.25	\$ 9.00	\$ 2.25	\$ -	\$ 1.75		\$ 9.00
Monroe 2025	\$ 4.25	\$ 2.25	\$ 2.25	\$ 2.50	\$ 2.00	\$ 10.00	\$ 1.75	Remove fare after 10pm	\$ 8.00
Ripon 2025	\$ 4.75	\$ 3.50	\$ 3.50	\$ 4.00	\$ 3.75	\$ 7.00	\$ 3.50	1.25 add after 10PM	\$ 10.00
Sauk Prairie 2025	\$ 4.75	\$ 3.25	\$ 3.25	\$ 3.25	\$ 2.25	\$ 9.25	\$ 3.50		\$ 9.25
Waupaca 2025	\$ 5.00	\$ 3.50	\$ 3.50	\$ 3.50	\$ (1.00)	\$ 9.50	\$ 2.75	2.25 add after 10PM	\$ 11.25
Waupun	\$ 4.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ 2.75	\$ 10.00	\$ 2.50	2.00 add after 9PM	\$ 9.75
Whitewater	\$ 3.25	\$ 2.25	\$ 2.25	\$ 2.50	\$ 2.25	\$ 4.25	\$ 2.25		\$ 12.00

Passenger Transit

Name	Adult	Senior	Disabled	Student	Additional	Parcel	Mileage	SpecialFare	AgencyDisabled
P-Viroqua	\$ 3.75	\$ 2.50	\$ 2.50	\$ 2.75	\$ -	\$ 10.00	\$ 1.75		\$ 8.00
P-Westby	\$ 3.75	\$ 2.50	\$ 2.50	\$ 2.75	\$ -	\$ 10.00	\$ 1.75		\$ 8.00
Watertown	\$ 4.00	\$ 3.00	\$ 3.00	\$ 3.00	\$ -	\$ 8.25	\$ -		\$ 9.00



Fort Atkinson Taxi

Shared Ride Service



920-563-6303



Within City Limits of Fort Atkinson and up to 5 miles when volume allows



www.browncab.net

RIDE RESPONSIBLY:

Your safety is important to our community.

Plan ahead

Seat belts are mandatory

No smoking/vaping in vehicles

No eating or drinking in vehicles

Exercise patience with fellow riders

FORT ATKINSON TAXI SHARED RIDE SERVICE

SERVICE HOURS

Monday-Friday 6:30am-7pm

Saturday 7am-7pm ---- Sunday 7am-3pm

FARES

- Adult \$5.00
- Senior/Disabled \$3.50
- Student \$4.00
- Additional rider 2.00
- Miles beyond city limits 3.00 per mile

SCHEDULE A RIDE

920-563-6303

Please mention if there is a wheelchair, walker, caregiver or any other special needs.

ABOUT SHARED RIDE

We are a demand response door-to-door shared ride program. "Shared Ride" means you may travel with more than one passenger with different destinations and origins.

The program is administered by the City of Fort Atkinson in partnership with Brown Cab Inc. The City is responsible for determining the fares, hours of service, areas of service and how the service is operated. The City contracts with a private transit company to provide the service.

Funding for the service comes from 4 sources. These are the Federal Transit Administration (FTA), the State of Wisconsin, The City of Fort Atkinson and you, the rider, through your patronage.

PUBLIC TRANSIT LEASE AGREEMENT

Between
City of Fort Atkinson
and
Brown Cab Service Inc.

This Agreement specifies terms under which City of Fort Atkinson hereinafter referred to as Lessor, leases one or more vehicles to Brown Cab Service, Inc., hereinafter referred to as Lessee. This lease is effected by virtue of Lessor’s public transit service operating contract with Lessee.

“Department” herein means the Wisconsin Department of Transportation. “Leased vehicle” herein means a vehicle covered by this lease.

SECTION 1. TERM

Lessor hereby leases the following vehicle(s) to Lessee starting on January 1, 2024 ending exactly one year later, or on the end date of the Lessor’s current public transit service contract with the Lessee, whichever comes first.

SECTION 2. VEHICLE INFORMATION

Address where vehicles are stored	735 Madison Ave., Fort Atkinson, WI 53538					
Vehicle Identification Number (VIN)	Model Year	Vehicle/Chassis Make and Model	Body Make and Model (cutaways and	Vehicle Type (e.g., minivan, medium bus)	Primary Funding Source	Vehicle Number
2D4RN4DG5BR652826	2011	Dodge, Caravan	minivan	minivan	Grant	1001
2D4RN4DG0BR652829	2011	Dodge, Caravan	minivan	minivan	Grant	1004
2C4RDGBG9LR198134	2020	Dodge, Caravan	minivan	minivan	Grant	1007
2C4RC1FG9RR159644	2024	Chrysler, Pacifica	minivan	Minivan	Grant	1008
2C4RC1FG9RR168263	2024	Chrysler, Pacifica	minivan	minivan	Grant	1009

SECTION 3. EXECUTION OF LEASE

IN WITNESS WHEREOF this Agreement shall become effective upon its complete execution by Lessor and Lessee.

For City of Fort Atkinson

For Brown Cab Service, Inc.



Signature

Signature

Rebecca Houseman
City Manager
August 15, 2024

Justin Running
Vice President
August 15, 2024

SECTION 4. CONDITIONS

This Agreement is one of leasing only, and the Lessee shall not acquire any right, title or interest to vehicle(s) leased other than that of Lessee. The Lessee acknowledges that the Lessor owns (subject to any Department liens) the vehicle(s) subject to this Agreement. Nothing herein shall affect Lessor's absolute ownership of any title or interest to said vehicle(s).

The Lessee shall lease and operate the vehicle(s) in accordance with the service characteristics described in the Lessor's operating assistance grant agreement with the Department.

Department approval is required for incidental use of the leased vehicle(s), and any such use must be compatible with the original purposes of the grant. The incidental use must not in any way interfere with the Lessor's continuing control over the use of the vehicle(s) or the Lessee's continued ability to carry out the service described in its shared ride taxi operating contract with Lessor.

The Lessee will comply with the terms, conditions and obligations included in the grant agreement executed between the Lessor and the Department so as not to impair the Lessor's relationship with the Department, nor cause Lessor to be in default of any agreement with the Department. Any breach of this Agreement shall be considered a default by the Lessee.

The Lessee agrees that it will not use or permit the use of the leased vehicle(s) in any negligent or improper manner, or in violation of any statute, law or ordinance, or so as to void any insurance or warranty covering the vehicle(s), or permit any vehicle(s) to become subject to any lien, charge or encumbrance which may affect the Lessor's title to the vehicle(s).

The Lessee shall not mortgage, pledge, sell, or otherwise encumber or dispose of the vehicle(s) provided under the terms and conditions of this Agreement.

Both parties agree to abide by the relevant rules and regulations provided by the Federal Transit Administration (FTA), specifically the most current FTA Master Agreement. The most recent version of the FTA Master Agreement is found at the FTA's website (<http://fta.dot.gov>).

Lessee agrees to review and comply with the annual FTA Certification and Assurances signed by the Lessor, the most recent version of which can be found at FTA's website (<http://fta.dot.gov>).

Both parties agree to abide by the relevant rules and regulations provided by the Department, (including those of the Division of Motor Vehicles), and regulating authorities in any State or County in which the vehicle(s) are operated under the terms and conditions of this Agreement.

SECTION 5. REPRESENTATION AND WARRANTIES

In consideration of the Lessor entering into this Agreement, the Lessee represents and warrants:

- A. The Lessee is in good standing under the laws of the State of Wisconsin and has the power and authority to carry on its business as now conducted; to own, lease and operate its property and assets; and to execute this Agreement and any other agreements and instruments referred to in this Agreement.
- B. The Lessee has and will continue to have during the term of this Agreement, all necessary licenses, certifications, or other documents required by any federal, state or local governmental

agency, which authorize or empower the services to be performed by the Lessee.

SECTION 6. REGISTRATION

The leased vehicle(s) shall bear the proper license plate(s) in accordance with the governing grant. The title to such vehicle(s) is to be registered in the name of the Lessor, subject to the lien rights of the Department. All annual registration, license fees, and safety inspection costs shall be paid by the Lessor.

The Lessor will maintain ownership of the vehicle(s) obtained through the grant program. The Lessor shall have full authority to exercise its responsibilities as owner of the vehicle(s) provided under the terms and conditions of this lease.

SECTION 7. INSURANCE

Insurance levels, categories and premium payments for all leased vehicles shall be the responsibility of the Lessee.

Insurance shall include such coverage as required by the grant agreement between the Lessor and the Department, and shall meet the requirements of applicable local, state and federal laws. The Lessor must be named as the payee for all payments relating to vehicle damage or loss.

The insurance shall be primary, and not excessive or contributory, with respect to any accident involving such vehicle(s), and shall at minimum afford the following coverage:

- A. Bodily injury liability, each person: \$100,000
- B. Bodily injury liability, each accident: \$1,000,000
- C. Property damage liability, each accident: \$100,000
- D. General liability, bodily injury and property damage: \$1,000,000

The Lessee shall bear all risks of damage or loss of the leased vehicle(s), or any portion of damage or loss not covered by insurance. All replacements, repairs, or substitutions of leased vehicle parts or equipment shall be at the cost and expense of the Lessee and shall be accessions to the vehicle(s).

SECTION 8. VEHICLE MAINTENANCE

The Lessee shall, at all times and at Lessee's expense, maintain the leased vehicle(s) in working order and at a high level of cleanliness, safety, and mechanical soundness. The Lessee shall take all reasonable efforts to insure against theft and vandalism. The Lessee agrees to return each leased vehicle in the condition in which it was received, except for reasonable wear and tear.

The Lessee agrees to adhere to all provisions of the Lessor's vehicle maintenance plan on file with the Department, and to any changes or addendums made to the plan.

The Lessee shall be responsible for scheduling, completing and documenting all preventative maintenance. All such maintenance shall be consistent with manufacturer specifications, the Lessor's vehicle maintenance plan, and Department guidelines. The Lessee shall be responsible for ensuring the completion of, and payment for, all necessary repairs.

SECTION 9. VEHICLE OPERATION

The Lessee shall ensure that only properly trained and licensed drivers operate the leased vehicle(s). The Lessee shall provide the Lessor with the names of all individuals whom it authorizes to operate the vehicle(s), and shall provide the name of each before said individual may operate the vehicle(s).

The leased vehicle(s) shall not be used in violation of any federal, state or municipal statutes, laws, ordinances, rules or regulations. The Lessee shall not use any leased vehicle, nor allow any such vehicle to be used, for any unlawful purpose or for the transportation of any property or material deemed hazardous. Respirators, concentrators, or portable oxygen used by individuals are not considered hazardous materials.

The Lessee shall operate the leased vehicle(s) only on designated roads, and shall not subject the vehicle(s) to use under such road conditions as may result in damage to the vehicle(s).

SECTION 10. CIVIL RIGHTS

The Lessee shall comply with all federal statutes relating to nondiscrimination that apply, including, but not limited to:

- A. The prohibitions against discrimination on the basis of race, color, or national origin, as provided in Title VI of the Civil Rights Act, 42 U.S.C. 2000d;
- B. The prohibitions against discrimination on the basis of sex, as provided in: (a) Title IX of the Education Amendments of 1972, as amended, 20 U.S.C. 1681 – 1683, and 1685 – 1687, and (b) U.S. DOT regulations, “Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance,” 49 CFR part 25;
- C. The prohibitions against discrimination on the basis of age in federally funded programs, as provided in the Age Discrimination Act of 1975, as amended, 42 U.S.C. 6101 – 6107;
- D. The prohibitions against discrimination on the basis of disability in federally funded programs, as provided in section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. 794; and
- E. The prohibitions against discrimination on the basis of disability, as provided in the Americans with Disabilities Act of 1990, as amended, 42 U.S.C. 12101 *et seq.*

The Lessee agrees to comply with all terms of the Lessor’s approved Title VI Plan and of any changes or addenda thereupon. The Lessee is responsible for proper posting of a valid Title VI public notice in each leased vehicle at all times.

SECTION 11. ADDITIONAL FEES

The Lessee shall pay any and all storage charges, parking fees, and fines which are levied against Lessee as a result of the improper acts of Lessee or its employees.

The Lessor shall pay any fees (including vehicle registration and inspection fees) and/or taxes which may be imposed with respect to the leased vehicle(s) by any duly constituted governmental authority as the result of Lessee’s use or intended use of the vehicle(s).

SECTION 12. AUDITS, INSPECTIONS, AND REPORTING

The Lessee shall be responsible for providing any and all data pertaining to services provided using the leased vehicle(s) as requested upon reasonable notice by the Lessor. The data required may include, but is not limited to, vehicle maintenance records, trip logs, and ridership data.

The Lessee agrees to complete all reports and documents required by the Lessor and/or the Department in a timely fashion. Such reports will be sent to the Lessee on or before specified deadlines.

The Lessor, Department or FTA, or any designee thereof, may at any time audit and/or inspect the leased vehicle(s) and attendant records for compliance with the provisions of this Agreement. The Lessee agrees to comply with all requests to make equipment available as requested by the aforementioned parties for completion of audits.

The Lessee agrees to preserve all reports, insurance policies, trip sheets, and other data pertaining to compliance with any and all terms of the Agreement for a period of six (6) years after the termination of the Agreement, or one year after the DOT program year audit is completed, whichever is longer.

The Lessee is responsible to arrange for and obtain inspections of motor buses and human service vehicles leased under this Agreement as required by federal and state law. In all such cases, Lessee shall send a copy of the inspection report to the Lessor.

SECTION 13. LIABILITY

The Lessee agrees to hold harmless the Lessor and the State of Wisconsin from any and all claims, losses, causes of action, and expense, for whatever reason, including legal expenses and reasonable attorney fees, arising from the use, maintenance, and operations of the vehicle(s) leased under this Agreement.

SECTION 14. LEASE MANAGEMENT

The overall supervision and monitoring of compliance with lease specifications shall be the responsibility of the Lessee. The Lessee will address and resolve concerns or questions regarding this Agreement or operation of the leased vehicles with the Lessor.

This Agreement or any part thereof may be renegotiated in circumstances where changes are required by federal law or regulations, state law or regulations, court orders or actions, or when the parties agree that a new lease would better meet their needs than existing terms and conditions of this lease.

Any revisions to this lease must be agreed to by both parties, as evidenced by an addendum signed by the authorized representative of each party and approved by the Department.

SECTION 15. TERMINATION

If so directed by the Department or other state agency, the Lessee must return the leased vehicle(s) within five (5) days of notice to the Lessor, and at such time, lease provisions are terminated. Otherwise, the Lessor may terminate this Agreement by giving thirty (30) days written notice, at which time the Agreement is terminated.

Immediately upon termination, the Lessee agrees to turn over all maintenance records and histories to the Lessor at no additional cost to the Lessor.

Failure to comply with any provisions of this Agreement by any party shall be considered due cause for termination of the lease.

SECTION 16. SUBLEASE RESTRICTIONS

Subleasing or renting the leased vehicle(s) is prohibited.

SECTION 17. ADDITIONAL CONDITIONS

No additional conditions apply.

CITY OF FORT ATKINSON PURCHASE ORDER

Purchase Order Number: **221530**

BILLING:

CITY OF FORT ATKINSON
 101 N Main Street
 Fort Atkinson WI 53538-1896
 P: 920-397-9901 F: 920-563-7776
 Tax Exempt: CES # 046451

DATE:

July 15, 2024

CONTACT: Sarah Weihert
PHONE: 920-397-9901

SHIPPING:


CITY OF FORT ATKINSON
 101 N. Main St.
 Fort Atkinson, WI 53538


VENDOR:

Transportation Equipment Sales Corp (TESCO)
 6401 Seaman Rd
 Oregon, OH 43616

Quantity	Description.	Unit Cost	Total
1	Q'Straint QER Electrical Retractor System	\$ 1,290.00	\$ 1,290.00
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
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		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		TOTAL:	\$1,290.00

Please acknowledge receipt of this order.
 Each shipment should be covered by separate invoice.
 The right is reserved to cancel this order if it is not filled within contract time.
 Conditions of this order are not to be modified by any verbal understanding.
 Charges for shipping/freight will not be allowed unless previously agreed upon.
 If the price is stated in the order, material must not be billed at a higher price.
 Acceptance of this order includes acceptance of all items, prices, delivery instruction, specifications and conditions stated.
IMPORTANT: Invoices and packages must bear THIS ORDER NUMBER.

APPROVED: 
 City Manager


 City Clerk/Treasurer

Account Number:	17-60-0067-7000
Account Name:	

CITY OF FORT ATKINSON PURCHASE ORDER

Purchase Order Number: **221485 A**

BILLING:

CITY OF FORT ATKINSON
 101 N Main Street
 Fort Atkinson WI 53538-1896
 P: 920-397-9901 F: 920-563-7776
 Tax Exempt: CES # 046451

DATE: **December 6, 2023**

CONTACT: Sarah Weihert
PHONE: 920-397-9901

SHIPPING:

CITY OF FORT ATKINSON
 101 N. Main St.
 Fort Atkinson, WI 53538


VENDOR:
 Transportation Equipment Sales Corp (TESCO)
 6401 Seaman Rd
 Oregon, OH 43616

Quantity	Description	Unit Cost	Total
1	Minivan, Rear Load Ramp	\$ 71,083.00	#####
	*City to fund purchase with general grant funds for shared-ride taxi program	\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
TOTAL:			\$71,083.00

Please acknowledge receipt of this order.
 Each shipment should be covered by separate invoice.
 The right is reserved to cancel this order if it is not filled within contract time.
 Conditions of this order are not to be modified by any verbal understanding.
 Charges for shipping/freight will not be allowed unless previously agreed upon.
 If the price is stated in the order, material must not be billed at a higher price.
 Acceptance of this order includes acceptance of all items, prices, delivery instruction, specifications and conditions stated.
IMPORTANT: Invoices and packages must bear THIS ORDER NUMBER.

APPROVED: 

 City Manager



 City Clerk/Treasurer

Account Number:	
Account Name:	



Wisconsin Department of Transportation
Office of the Secretary
4822 Madison Yards Way, S903
Madison, WI 53705

Governor Tony Evers
Secretary Kristina Boardman
wisconsindot.gov
Telephone: (608) 266-1114
Email: sec.exec@dot.wi.gov

9/18/2024

To whom it may concern

The Wisconsin Department of Transportation, Bureau of Transit, Local Roads, Railroads & Harbors has no further interest in the following vehicle and a lien release has been processed for

Owner:	City of Fort Atkinson
Year:	2011
Make:	Dodge Grand Caravan
VIN	2D4RN4DG7BR652827

The Wisconsin Department of Transportation has divested all interest in this vehicle and WisDOT Transit has processed an electronic lien release on the vehicle title.

A handwritten signature in black ink, appearing to read "Ian Gale", on a light-colored background.

Ian Gale, WisDOT/Transit Section
ian.gale@dot.wi.gov

Please note:

WisDOT DMV lien release information

- **Vehicles titled on or after July 30, 2012** should have received a **Confirmation of Ownership** document from the Wisconsin DMV this document **cannot** be used to transfer ownership. **You must wait for the new certificate of title that will be mailed to you** once the lien has been electronically removed.
- Vehicles titled before on or **before July 20, 2012** you may use this letter along with the original title to transfer ownership.

Additional information can be found at <https://wisconsindot.gov/Pages/online-srvcs/online.aspx>



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9/18/2024

To whom it may concern

The Wisconsin Department of Transportation, Bureau of Transit, Local Roads, Railroads & Harbors has no further interest in the following vehicle and a lien release has been processed for

Owner:	City of Fort Atkinson
Year:	2011
Make:	Dodge Grand Caravan
VIN	2D4RN4DG9BR652828

The Wisconsin Department of Transportation has divested all interest in this vehicle and WisDOT Transit has processed an electronic lien release on the vehicle title.

A handwritten signature in black ink, appearing to read "Ian Gale", on a light-colored background.

Ian Gale, WisDOT/Transit Section
ian.gale@dot.wi.gov

Please note:

WisDOT DMV lien release information

- **Vehicles titled on or after July 30, 2012** should have received a **Confirmation of Ownership** document from the Wisconsin DMV this document **cannot** be used to transfer ownership. **You must wait for the new certificate of title that will be mailed to you** once the lien has been electronically removed.
- Vehicles titled before on or **before July 20, 2012** you may use this letter along with the original title to transfer ownership.

Additional information can be found at <https://wisconsindot.gov/Pages/online-srvcs/online.aspx>



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To whom it may concern

The Wisconsin Department of Transportation, Bureau of Transit, Local Roads, Railroads & Harbors has no further interest in the following vehicle and a lien release has been processed for

Owner:	City of Fort Atkinson
Year:	2011
Make:	Dodge Grand Caravan
VIN	2D4RN4DG7BR652830

The Wisconsin Department of Transportation has divested all interest in this vehicle and WisDOT Transit has processed an electronic lien release on the vehicle title.

A handwritten signature in black ink, appearing to read "Ian Gale", on a light-colored background.

Ian Gale, WisDOT/Transit Section
ian.gale@dot.wi.gov

Please note:

[WisDOT DMV lien release information](#)

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Additional information can be found at <https://wisconsindot.gov/Pages/online-srvcs/online.aspx>



SHEPY'S AUTO BODY

W7972 Ollinger Rd Beaver Dam WI 53916-9454

Office: (920) 887-2860

shepysautobody@yahoo.com

www.shepysautobody.com

Final Bill

RO 332

Generated On

06/04/2025 12:11 PM

Estimator

SHEPY'S AUTO BODY

Customer

1007

Vehicle

2020 Dodge Grand Caravan

SE Van 121" WB

2c4rdgbg9lr198134

3.6L 6 Cyl Gas Injected

Insurance

Loss Type Unknown

Invoice

△ Changes ▾ Insurance Pays 👤 Customer Pays 🚗 Shop Pays [] Edited Part Number

AM New - Aftermarket New

QRP - Qual Recycled Part

RM - Remanufactured

△ ▾ 👤 🚗	Description	LABOR			PART			
		Operation	Type	Units	Number	Type	Qty	Total Price
👤	L Air Bag Side Curtain Module -M	Remove/Replace	Mech	0.0	Qual Recycled Part	Parts Used	01	\$156.25
👤	Air Bag Module-Passenger Seat -M	Remove/Replace	Mech	0.9	Qual Recycled Part	Parts Used	01	\$125.00
👤	R Frt Seat Assy	Remove/Install	Body	0.3				
👤	L Ctr Air Bag Side Impact Sensor -M	Remove/Replace	Mech	0.3	Qual Recycled Part	Parts Used	01	\$317.50
👤	R Rear Air Bag Side Impact Sensor -M	Remove/Install	Mech	0.3	Existing	Parts Existing		\$0.00
👤	L Rear Air Bag Side Impact Sensor -M	Remove/Install	Mech	0.0	Existing	Parts Existing		\$0.00
👤	L W/Shield Pillar Garnish	Remove/Replace	Body	0.2	[6LV33DX9AD]	Parts New	01	\$99.15
👤	L Upr Ctr Pillar Moulding	Remove/Replace	Body	0.0	[ZR27DX9AF]	Parts New	01	\$45.40
👤	Pass Side Seat Back Cover	Remove/Replace	Body	0.9	[5SU94DX9AB]	Parts New	01	\$893.00
👤	Pass Side Seat Back Pad	Remove/Replace	Body	0.0	[68102102AA]	Parts New	01	\$198.00
👤	Pass Side Seat Back Pad	Remove/Replace	Body	0.0	[68101624AA]	Parts New	01	\$0.00
👤	Pass Side Seat Back Frame	Remove/Replace	Body	0.0	[4610153AD]	Parts New	01	\$0.00
👤	R Frt Seat Belt	Remove/Replace	Body	1.0	Qual Recycled Part	Parts Used	01	\$281.25
👤	L Frt Seat Belt	Remove/Replace	Body	1.0	Qual Recycled Part	Parts Used	01	\$218.75
👤	R Frt Seat Belt Buckle	Remove/Replace	Body	0.2	Qual Recycled Part	Parts Used	01	\$218.75
👤	L Frt Seat Belt Buckle	Remove/Replace	Body	0.2	Qual Recycled Part	Parts Used	01	\$218.75
👤	L Ctr Seat Belt	Remove/Replace	Body	0.3	Qual Recycled Part	Parts Used	01	\$187.50
👤	L Ctr Seat Belt Buckle	Remove/Replace	Body	0.2	Qual Recycled Part	Parts Used	01	\$93.75
👤	L Ctr Seat Assy	Remove/Install	Body	0.3				
👤	L Rear Otr Seat Belt & Retractor	Remove/Replace	Body	0.3	Qual Recycled Part	Parts Used	01	\$156.25
👤	L Rear Seat Belt Buckle	Remove/Replace	Body	0.2	Qual Recycled Part	Parts Used	01	\$93.75
👤	Rear Seat Assy	Remove/Install	Body	0.3				
👤	L Frt Door Shell	Repair	Body	3.0	Existing	Parts Existing		\$0.00
👤	L Frt Door Outside	Refinish Only	Paint	2.3	Existing	Parts Existing		\$0.00
👤	L Frt Rear View Mirror	Remove/Install	Body	0.3	Existing	Parts Existing		\$0.00
👤	L Frt Otr Door Belt Moulding	Remove/Install	Body	0.2	Existing	Parts Existing		\$0.00
👤	L Frt Door Rear Applique	Remove/Install	Body	0.2	Existing	Parts Existing		\$0.00
👤	L Frt Otr Door Handle	Remove/Install	Body	0.8	Existing	Parts Existing		\$0.00
👤	L Side Door Shell	Repair	Body	6.0	Existing	Parts Existing		\$0.00
👤	L Side Door Outside	Refinish Only	Paint	2.2				

Invoice

△ Changes
🛡 Insurance Pays
👤 Customer Pays
🚗 Shop Pays
[] Edited Part Number

AM New - Aftermarket New

QRP - Qual Recycled Part

RM - Remanufactured

		LABOR			PART			
△ 🛡 👤 🚗	Description	Operation	Type	Units	Number	Type	Qty	Total Price
👤	L Side Door Power Window Switch	Remove/Replace	Body	0.2	68110869AA	Parts New	01	\$33.25
👤	L Rear Side Door Striker	Remove/Replace	Body	0.2	4717598AH	Parts New	01	\$27.95
👤	L Van Side Panel	Remove/Replace	Body	19.0	Qual Recycled Part	Parts Used	01	\$875.00
👤	L Van Side Panel Outside	Refinish Only	Paint	2.2				
👤	L Add For Pillar	Refinish Only	Paint	0.5				
👤	L Van Side Panel Edge	Refinish Only	Paint	0.5				
👤	L Add To R&L/R&R Side Curtain Air Bags-M	Remove/Replace	Mech	0.8				
👤	L Rear Add To R&L/R&R Side Air Bag Senso	Remove/Replace	Mech	0.3				
👤	L Van Side Sill	Remove/Replace	Body	6.6	Qual Recycled Part	Parts Used	01	\$125.00
👤	L Side Door Track Assy	Remove/Replace	Body	1.5	Qual Recycled Part	Parts Used	01	\$62.50
👤	L Lwr Van Side Moulding	Remove/Replace	Body	0.0	Qual Recycled Part	Parts Used	01	\$250.00
👤	L Lwr Quarter Moulding	Refinish Only	Paint	1.0				
👤	L Frt Van Side Pillar Trim Panel	Remove/Replace	Body	0.0	[ZR09DX9AI]	Parts New	01	\$44.40
👤	L Rear Van Side Corner Trim Panel	Remove/Replace	Body	0.0	Qual Recycled Part	Parts Used	01	\$62.50
👤	Roof Headliner	Remove/Replace	Body	2.8	Qual Recycled Part	Parts Used	01	\$625.00
👤	Left running board	Remove/Replace	Body	1.2	Qual Recycled Part	Parts Used	01	\$218.75
👤	Towing	Remove/Replace	Body	0.0	New	Parts New	01	\$350.00
👤	Summit INV for alignment	Remove/Replace	Body	0.0	New	Parts New	01	\$134.95
👤	Summit INV	Remove/Replace	Body	0.0		Sublet	01	\$198.50
👤	Hartford Frame Invoice	Remove/Replace	Body	0.0		Sublet	01	\$2,823.72
👤	Seatbelt Buckle	Remove/Replace	Body	0.0	New	Parts New	01	\$55.00
👤	Paint/Materials	Additional Cost				Pnt/Mat		\$523.20
👤	Shop Materials	Additional Cost				Bdy/Sup		\$640.00
👤	Clear Coat	Additional Operation	Paint	2.2		TotAddl Cost		\$0.00
👤	Post Repair Scan	Additional Operation	Mech	0.5		TotAddl Cost		\$0.00
👤	Pre Repair Scan	Additional Operation	Mech	0.5		TotAddl Cost		\$0.00

👤 Customer Total	
Repairs	\$15,702.39
Customer Total	\$15,702.39

Labor Total	\$4,531.00
Part total	\$9,189.57
Additional Total	\$1,163.20
Sub Total	\$14,883.77
Taxes	\$818.62
Grand Total	\$15,702.39

Total \$15,702.39

Customer Grand Total \$15,702.39

**APPENDIX A of Procurement
FORT ATKINSON SHARED RIDE TAXI
City of Fort Atkinson 001
CITY OF FORT ATKINSON
Pricing Proposal**

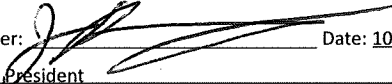
Vendors must submit costs for each deliverable. Provide your best pricing on this Pricing Proposal Excel Document. The total cost provided must be all inclusive to carry out the services included in this RFP, in accordance with the terms and conditions of this RFP. The Agency does not guarantee to purchase any specific quantity, or pay any minimum Contract price during the term of the Contract. Proposals that require a minimum number of commodities or services be ordered will be disqualified.

Please sign and date the Pricing Proposal.

This is a firm-fixed price contract for a base period of two years with three 1-year option periods. Proposers are required to submit a firm-fixed price for the contract base period (first two contract years) that covers all operating and administrative costs of performing the service. For evaluation purposes, Proposers must also submit fixed prices for Option Years 1, 2, and 3 (contract years 3, 4 and 5) using a CPI-U fixed at 1.0 percent, even though prices for the option years will ultimately be adjusted by the then-current CPI-U. All dollar amounts should not include a fraction of a cent, and therefore should be to the hundredth of a dollar.

The competitiveness of the offered prices will be based on the total price of the sum of Section A.

	<u>Deliverables</u>	<u>Cost</u>
<p align="center">Base Contract Performance Period will cover the period of 01/01/2024-12/31/2025 (2-Year Base Contract). The contract will contain THREE (3) ONE (1) year options.</p>	a. Base Year 1 Hourly Service Rate	\$ 36.73
	b. Base Year 2 Hourly Service Rate	\$ 36.73
	c. Option Year 3 Hourly Service Rate	\$ 37.10
	d. Option Year 4 Hourly Service Rate	\$ 37.47
	e. Option Year 5 Hourly Service Rate	\$ 37.84
	Total	\$ 185.87 ^{\$0}

Signature of Authorized Preparer:  Date: 10/31/2023
 Title/Role: Justin Running, Vice President
 Company Name: Brown Cab Service, Inc.