



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**CITY COUNCIL MEETING
IN PERSON AND VIA ZOOM
TUESDAY, APRIL 16, 2024 – 7:00 PM
CITY HALL – SECOND FLOOR**

<https://us02web.zoom.us/j/5997866403?pwd=alcreldSbGpNUVl1VnR1RWf5bXovdz09>

Meeting ID: 599 786 6403
Passcode: 53538

Dial by Location
+1 312 626 6799

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Public Hearings**
- 4. Public Comment:** *The City Council will receive comments from City residents. Comments are generally limited to three minutes per individual. Anyone wishing to speak is required to sign up in advance or state the following items for the record when called upon: name, address, subject matter, and contact information. No action will be taken on any public comments unless the item is also elsewhere on the agenda.*
- 5. Consent Agenda:** *The Consent Agenda outlined below is hereby presented for action by the City Council. Items may be removed from the Consent Agenda on the request of any one Council member. Items not removed may be adopted by one action without debate. Removed items may be taken up either immediately after the Consent Agenda or placed later on the agenda at the discretion of the Council President.*
 - a. Review and possible action relating to the **minutes of the March 19,**

2024 Ordinance Committee meeting (Ebbert, Clerk/Treasurer/Finance Director)

- b. Review and possible action relating to the **minutes of the April 4, 2024 regular City Council meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- c. Review and possible action relating to the **minutes of the April 9, 2024 regular Plan Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)
- d. Review and possible action relating to the **minutes of the April 10, 2024 Police and Fire Commission** meeting (Ebbert, Clerk/Treasurer/Finance Director)
- e. Review and possible action relating to **building, plumbing, and electrical permit report for March 2024** (Draeger, Building Inspector/Zoning Administrator)
- f. Review and possible action relating to the City Clerk-issued **License and Permit Report for March 2024** (Ebbert, Clerk/Treasurer/Finance Director)
- g. Review and possible action relating to **City Sewer, Water, and Stormwater Utility Financial Statements** as of March 31, 2024 (Ebbert, Clerk/Treasurer/Finance Director)

6. Petitions, Requests, and Communications

- a. **Presentation: Annual Stormwater Report** (Selle, Director of Public Works/City Engineer)
- b. Review and possible action on a proclamation recognizing **Fair Housing Month** in the City of Fort Atkinson (Houseman, City Manager)
- c. Review and possible action on a proclamation recognizing **National Library Week April 7-13, 2024** in the City of Fort Atkinson (Houseman, City Manager)
- d. Review and possible action on a proclamation recognizing **After School Professionals Appreciation Week April 22-26, 2024** (Houseman, City Manager)

7. Resolutions and Ordinances

- a. Review and Possible action on a resolution relating to **“Less Mow May,” a temporary exception to Section 102-121(b)(1) of the City of Fort Atkinson Municipal Code** (Houseman, City Manager)
- b. Second and possible third/final reading of an **Ordinance amending Section 22-262 and 22-263 relating to Direct Sellers** (Ebbert, Clerk/Treasurer/Finance Director)

8. Reports of Officers, Boards, and Committees

- a. City Manager’s Report (Houseman, City Manager)

9. Unfinished Business

- a. Review and possible action relating to a **Certified Survey Map for Opportunities Inc.**, for the property located at 201 East Cramer Street (Selle, Director of Public Works)

10. Claims, Appropriations and Contract Payments

- a. Review and possible action relating to the **Verified Claims for March 21-31, 2024** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)
- b. Review and possible action relating to the **Verified Claims for April 1-16, 2024** presented by the Director of Finance and authorization of payment (Ebbert, Clerk/Treasurer/Finance Director)

11. Adjournment

- a. **The 2023-2024 City Council will adjourn – Sine Die**

12. Oath of Office

- a. The City Clerk will administer the **Oath of Office** to newly elected City Council Members (Ebbert, Clerk/Treasurer/Finance Director)

13. Call meeting to order

- a. **Call to order** the first meeting of the 2024-2025 Fort Atkinson City Council (Houseman, City Manager)
- b. **Roll Call**
- c. **Election of the President of the City Council** for the term of April 16, 2024 – April 15, 2025 (Houseman, City Manager)
- d. **Election of President Pro Tem by Council President** for the term of April 16, 2024-April 15, 2025
- e. Review and possible confirmation of the City Manager's appointment of Eric Schultz to serve as the Council Representative on the **Plan Commission** (Houseman, City Manager)
- f. Review and possible action to designate the **Daily Jefferson County Union as the Official City Newspaper** for purposes of publishing required legal notices (Ebbert, Clerk/Treasurer/Finance Director)

14. New Business

15. Closed Session

- a. The City Council may consider a motion to convene in closed session pursuant to State Stat. §19.85(1)(g) **Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.**

16. Adjournment

Date Posted: April 12, 2024

CC: City Council; City Staff; City Attorney; News Media; Fort Atkinson School District; Fort Atkinson Chamber of Commerce

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