



City of Fort Atkinson
Dwight Foster Public Library
209 Merchants Avenue
Fort Atkinson, WI 53538

**LIBRARY BOARD
PLANNING COMMITTEE MEETING
IN PERSON
WEDNESDAY, JULY 1, 2026 – 4:00 PM
WISCONSIN ROOM**

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least three (3) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. New Business**
 - a. Discussion relating to the development of a new strategic plan for the Dwight Foster Public Library.
- 3. Adjournment**

Visit us online! City news and information can be found at www.fortatkinsonwi.gov, and be sure to follow us on Facebook @FortAtkinsonWI.

Library Mission

It is the mission of the Dwight Foster Public Library to help people achieve their full potential by being a leading resource for information, education, culture and recreation.

Value 1 – Staff: *The most valuable resources of DFPL is the library staff.*

- Ensure a work environment in which staff members are valued and respected.
- Develop all staff by providing high-quality professional development and continuing education opportunities based on annual staff evaluations. This will assist to create and foster a culture of excellent customer service.
- Provide staff training that is focused on emergency situations to ensure all staff are quick to act when an emergency occurs.

Value 2 – Space: *Foster a welcoming space that adapts to community needs.*

- Create an irresistible destination by making physical and technological improvements to support new and existing services.
- Update the teen space in the library.
- Explore re-development of the current computer lab as meeting room space or as a digital media lab.
- Explore how space and furniture may be adapted to accommodate more remote work for the community.
- Re-evaluate the space for accessibility and make meaningful changes.

Value 3 – Literacy & Learning: *Continue to develop an ever-evolving collection and events for the edification and entertainment of our community.*

- Ensure an entertaining and educational collection in a variety of formats that increases in circulation over time.
- Provide instruction on digital technologies and resources.
- Further develop or create partnerships that provide resume development, job application skills, and job related skill development.
- Serve as a community storyteller through the StoryCorps program.

Value 4 – Community: *Provide equitable services for our patrons that enhance their lives.*

- Develop transformative and communal events that add value to living in the community. Focus development **with** the community, not for them.
- Develop relationships with parts of the community that do not currently use the library to understand their needs. When appropriate, provide collections and events that meet their needs.
- Raise awareness of the Library's services and resources.
- Create partnerships in the community to expand library service capabilities to increase engagement with the Library.
- Continue to offer home delivery services and seek opportunities to create access to the collection and library services for individuals unable to access the library.



Strategic Planning Evaluation

The above values will serve as guiding principles for what *actionable items* will be tested against to ensure new services, events, and collections are in-line with our current mission. Every six months, the library board's strategic planning committee will review upcoming and potentials action items with the library director to ensure that progress and innovation are being maintained through tangible actions.

Approved 11/13/2023