



City of Fort Atkinson
City Manager's Office
101 N. Main Street
Fort Atkinson, WI 53538

**POLICE AND FIRE COMMITTEE MEETING
IN PERSON
MONDAY, MAY 13, 2024 – 3:00 PM
CITY HALL – SECOND FLOOR**

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 397-9901. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.

AGENDA

- 1. Call meeting to order**
- 2. Roll call**
- 3. Approval of Minutes**
 - a. Review and possible action relating to the **minutes of the April 25, 2024 Police and Fire Commission meeting.**
- 4. New Business**
 - a. Review and possible action relating to the appointment of the **top candidate for the Division Chief position** for the Fort Atkinson Fire/EMS Department (Peterson)
 - b. Review and possible action relating to the **appointment of the top candidate for the Captain position** at the Fort Atkinson Fire/EMS Department (Peterson)
- 5. Adjournment**

Date Posted: May 10, 2024

CC: Police & Fire Commission Members: Chairperson Philip Jones, Jeanne Delacruz-Raub, Dick Schultz, Russell Turk, and Megan Hartwick; City Manager, Interim Fire Chief, Police Chief, City Council; News Media

Notice is hereby given that a majority of the Fort Atkinson City Council may be present at this meeting at the location and time indicated above to gather information about any subject

matters on this agenda over which they have decision-making responsibility. This may constitute a meeting of the City Council pursuant to State ex rel. Badke v. Greendale Village Bd., 173 Wis.2d. 553, 494 N.W.2d 408 (1993), and must be noticed as such although the City Council will not take any formal action at this meeting.

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**AMENDED AGENDA
POLICE AND FIRE COMMISSION MEETING
IN PERSON
THURSDAY, APRIL 25, 2024 – 1:00 PM
CITY HALL – SECOND FLOOR**

MINUTES

1. Call meeting to order

Chairperson Jones called the meeting to order at 1:00 pm.

2. Roll call

Present: Commissioners Hartwick, Raub, Schultz, and Chairperson Jones. Also present: City Manager, City Clerk/Treasurer, Police Chief and Fire Chief.

Excused absence: Cm. Turk.

3. New Business

- a. Review and possible action on the appointment of a commissioner to chair the meeting in the absence of Chairperson Jones.*

Chairperson Jones was present. No action was taken.

- b. Review and possible action relating to the **minutes of the April 10, 2024 Police and Fire Commission meeting** (Ebbert, Clerk/Treasurer/Finance Director)*

Commissioner Schultz moved, seconded by Commissioner Hartwick to approve the minutes of the April 12, 2024 Police and Fire Commission. Motion carried.

- c. Review and possible action in relation to the **hiring of a top candidate(s) from the hiring process for the Police Department** (Bump)*

Chief Bump confirmed there were three candidates interviewed today with recommendation of a top candidate and two candidates recommended for the eligibility list.

Commissioner Schultz moved, seconded by Commissioner Raub to extend an offer of employee to Ms. Dale Broughton contingent upon a successful background check, psychology test, a physical, physical agility test. Motion carried.

Commissioner Hartwick moved, seconded by Commissioner Schultz to recommend candidates J.R. and M. S. be placed on the eligibility list through 12/31/2024. Motion carried.

4. Adjournment

Commissioner Hartwick moved, seconded by Commissioner Schultz to adjourn. Meeting adjourned at 1:15 pm.

Respectfully submitted,
Michelle Ebbert
City Clerk/Treasurer